**Annual Fund Project Report**

College/Service:

Project Name:

Project Reference Number:

Project Lead(s):

Contact Details:

Project Website:

Project Social Media:

Please provide a summary of the project describing the outcome and success of the project and the impact of the grant:

* full information about how the money was used
* how the fund has benefitted the department/college/wider University
* feedback and quotes from students who have benefitted (if possible please ensure that names, titles and images of those quoted are included)
* feedback and quotes from any alumni volunteers involved in the project (if possible please ensure that names, titles and images of those quoted are included)

Please attach any relevant photographs and media relating to the project.

Please tick the boxes of the attachments provided:

|  |  |
| --- | --- |
| * Photographs/images |  |
| * Videos |  |
| * Publicity materials |  |
| * Other, please specify   ………………………………………………………………………………….. |  |
| * Not applicable (please explain below)   ………………………………………………………………………………….. |  |

Please describe how you have promoted recognition of alumni support e.g. displaying the Annual Fund logo in project materials, equipment, websites, social media, publications etc.