

CAREERS & PLACEMENT FAIR - BOOKING FORM

TUESDAY 25 OCTOBER 2011

Please complete this form in BLOCK CAPITALS							
Organisation Name for all event publicity							
Contact Name for all fair arrangements							
Job title							
Postal Address							
Postcode							
Telephone							
Email (required)							
Fax							
Website to refer students to (required)							
STAND CHARGES							
(please tick the charge applicable to your organisation)							
Regional SME Charge	✓	Voluntary Charge	✓	Local Government	✓	Private Sector & Other	✓
£75+VAT	<input type="checkbox"/>	£125+VAT	<input type="checkbox"/>	£250+VAT	<input type="checkbox"/>	£395+VAT	<input type="checkbox"/>
For companies with fewer than 250 employees solely based in Devon, Cornwall, Somerset or Dorset.		Registered charities and not-for-profit private sector		Includes LEAs, PCTs, Unions, Associations, Professional Bodies and other HEIs.		Includes recruitment agencies and central government.	

I am interested in receiving information about the International Virtual Careers Fair

I am interested in receiving information about the Tremough 'Meet Your Future' Careers Fair

I would like to book my stand space at the University of Exeter's Careers & Placement Fair. This form will reserve a stand at the fair, subject to availability and providing a purchase order number. I understand that I will be charged the full cost of the fair in advance unless cancellation of booking is received in writing by Monday 5 September 2011. Cancellation after this date will result in the full cost being incurred.

My purchase order number is: _____

Signed: _____

Date: _____

Advertising Packages

Please tick appropriate box:

- I am interested in placing a ½ A4 page colour advert - **£ 100 + VAT**
- I am interested in placing an A4 page colour advert - **£ 200 + VAT**

Signed: _____

Date: _____

Please return this form to:

Natalie Horlock
Employer Liaison Officer (Graduate Recruitment),
Employability and Graduate Development,
University of Exeter, Kay Building,
North Park Road, Exeter, EX4 4QF
Tel: 01392 724418

Fax: 01392 722083

Email: N.L.Horlock@exeter.ac.uk