

## LAW CAREERS FAIR - BOOKING FORM

### Thursday 24<sup>th</sup> November 2011

Please complete this form in BLOCK CAPITALS			
<b>Organisation Name</b> for all event publicity			
<b>Contact Name</b> for all fair arrangements			
<b>Job title</b>			
<b>Postal Address</b>			
<b>Postcode</b>			
<b>Telephone</b>			
<b>Email</b> (required)			
<b>Fax</b>			
<b>Website to refer students to</b> (required)			
**STAND CHARGES**			
(please tick the charge applicable to your organisation)			
Regional SME Charge	✓	Voluntary Charge	✓
£75+VAT	<input type="checkbox"/>	£125+VAT	<input type="checkbox"/>
For companies with fewer than 250 employees solely based in Devon, Cornwall, Somerset or Dorset.		Registered charities and not-for-profit private sector	
		Local Government	✓
		£250+VAT	<input type="checkbox"/>
		Includes LEAs, PCTs, Unions, Associations, Professional Bodies and other HEIs.	
		Private Sector & Other	✓
		£395+VAT	<input type="checkbox"/>
		Includes recruitment agencies and central government.	

I am interested in receiving information about the International Virtual Careers Fair

I am interested in receiving information about the Tremough 'Meet Your Future' Careers Fair

**I would like to book my stand space at the University of Exeter's Law Careers Fair. This form will reserve a stand at the fair, subject to availability and providing a purchase order number. I understand that I will be charged the full cost of the fair in advance unless cancellation of booking is received in writing by Monday 26 September 2011. Cancellation after this date will result in the full cost being incurred.**

**My purchase order number is:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

#### Advertising Packages

**Please tick appropriate box:**

I am interested in placing a ½ A4 page colour advert - **£ 100 + VAT**

I am interested in placing an A4 page colour advert - **£ 200 + VAT**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please return this form to:**

Natalie Horlock  
 Employer Liaison Officer (Graduate Recruitment),  
 Employability and Graduate Development,  
 University of Exeter, Kay Building,  
 North Park Road, Exeter, EX4 4QF  
 Tel: 01392 724418

Fax: 01392 722083

Email: N.L.Horlock@exeter.ac.uk