Dear XXXXX

Thank you for your application for the role of SBP XXXX in XXXX. Unfortunately you have not been shortlisted to attend an interview on this occasion.

Due to a high workload we are unable to offer you individual feedback on your application. You may be interested to know that many applications we receive are of a very high standard, matching all the criteria. Often it is only with a fine grade of detail that those applicants are not called to interview. Sometimes you get pipped at the post, but if you are good, it is just a matter of time before an employer snaps you up!

Other applications need to provide stronger evidence of skills, enthusiasm for the sector and commitment to the role. We expect a Personal Statement to be between 1-2 pages long and address the Job Description and Person Specification. To provide strong examples of your skillset we expect applicants to use the [STAR principle](http://www.devon.gov.uk/star-principle.doc). For more information on making a good application please [click here](http://www.exeter.ac.uk/careers/jobapplications/).

As you are an eligible applicant I would encourage you to apply for more vacancies, a summary of which can be found on [our website](http://www.exeter.ac.uk/careers/internships/) or on My Career Zone (Exeter graduates only).

Jo McCreedie, Employer Liaison Officer (Internships and Mentoring) offers 1:1 advice on applications. These are delivered through a drop-in at the University’s Career Zone, The Forum, Exeter on Tuesday and Wednesday afternoons. To book an appointment please email Jo at [j.mccreedie@exeter.ac.uk](mailto:j.mccreedie@exeter.ac.uk).

Kind regards

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