



### What Career Suits Me?

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## **Aims Of The Session**

- Understanding the Career Planning Cycle
- Improving self-awareness through the identification of strengths, skills, interests, values and preferences
- Reflect on the features of a job that would appeal, in light of improved self-awareness
- Identifying resources to support the exploration and research into occupations that match
- Create an action plan



# Thinking About Careers

CAREER ZONE





# Taking Control

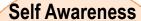
CAREER ZONE





#### Reflection

- Actual degree results
- Experience of organisation during recruitment process
- Success of applications
- Experience of role or course



- Skills
- Qualities
- Preferences
- Values
- Interests
- Motivations

#### **Exploring &** Researching

- Occupations
- Sectors
- **Employers**
- Further Study Options
- Networking & questioning
- Experiences confirming expectations?



#### CAREER **PLANNING**

#### **Making Applications**

- **CVs**
- Covering Letters
- **Application Forms**
- Personal Statements
- Interviews
- Assessment Centres



#### Focusing & Choosing

- **Decision Making**
- Targeting
- PG Course selection
- Specific job hunting
- Contingency plans





### Our focus during this session is on:

#### **Self Awareness**

- Skills
- Qualities
- Preferences
- Values
- Interests
- Motivations

# Exploring & Researching

- Occupations
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### Self Awareness



## What Are Your Skills & Qualities?

Generic skills developed during your degree <a href="Skills framework.pdf">Skills framework.pdf</a> handout

Specific skills & qualities that you are developing <a href="Skills & Qualities Audit handout">Skills & Qualities Audit handout</a>





## Self Awareness



# What are your Preferences, Values & Temperament

http://www.careerperfect.com/content/career-planning-free-tests/

http://www.lifevaluesinventory.org/

http://www.keirsey.com/sorter/register.aspx - free Temperament Report



respect impact self-employment intellect prestige job-security



## Self Awareness



## **Specialist V Generalist**

#### **Specialists**

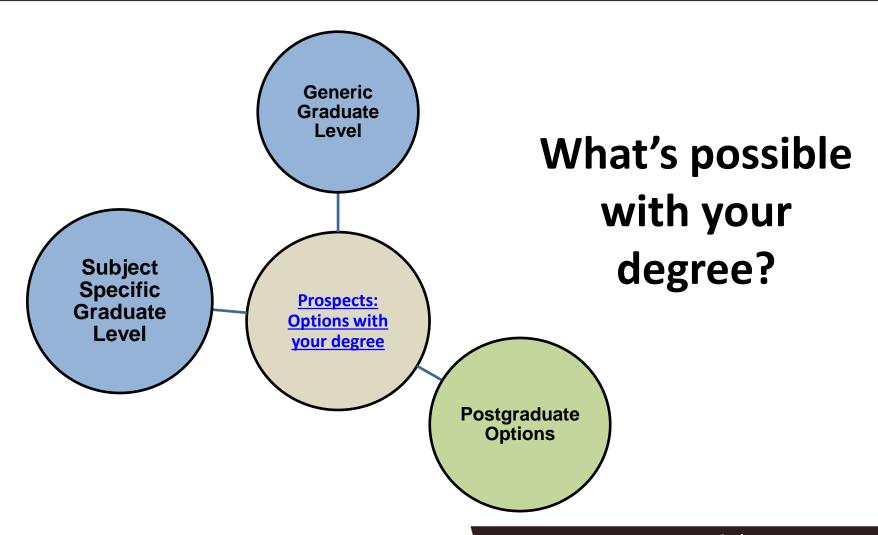
- Focus is on what you know and specific abilities
- Higher entry levels
- Vital to know what to specialise in
- Potential to earn high rates of pay early in career
- Easier to identify recruiters
- Clear selling points
- Perceived as a valuable asset
- May have less competition in the market place
- Low job security e.g. Market demand can quickly change
- Essential to keep ahead of change
- Advancement may be restricted

#### **Generalist**

- Focus is on how you work and range of abilities
- Jobs available without further study
- High number of career options to try
- Steady increase in salary
- Harder to focus on career criteria
- Harder to market your abilities over someone else
- Greater competition in the market place
- Greater job security e.g. Flexible and transferable in a changing market
- Opportunity to become Specialist later



# Exploring & Researching





# Exploring & Researching

CAREER ZONE

## 1) Understanding Who I am:

- What are you seeking? What are you offering?
- www.prospects.ac.uk : what jobs would suit me tool called 'Prospects Planner' – matches with 500+ graduate level occupations
- www.targetjobs.co.uk 'Careers Report'
- Refer to your career planning booklet for additional 'paper-based' exercises

## 2) Exploring what's out there:

- Industry Insights www.prospects.ac.uk
- Employability website employment sector information www.exeter.ac.uk/employability/careerplanning/sector/
- Careers information room (Reed Mews) takeaway/reference information
- Speak to someone who works in the industry try using the 'Exepert' Scheme www.exeter.ac.uk/employability/careerplanning/exepert
- Go to talks and relevant events on campus
- Speak to a Careers Consultant

## 3) Making Choices:

- Put together step 1 (self) + step 2 (opportunities) to find a match
- Talk to friends / family
- Undertake work shadowing / placements to 'try out' careers of interest
- Talk to a Careers Consultant
- Probably unrealistic to be 100% certain that any career is the right one for you!



## When decision making is difficult:

- Constraints e.g geographic, health etc
- Lack of self-confidence or assertiveness
- Fear about the outcomes of any choice you make
- Opinions, ideas or assumptions which may affect your judgement
- Unrealistic expectations of what job you ought to or should do
- Pressure (whether perceived or actual) from peers, family or other sources
- Avoiding a decision as the career you are interested in is too competitive or difficult to get into

### What else is out there?

- ❖ 60-70% of all graduate job roles are <u>not</u> discipline specific
- Students progress from all degree subjects to a broad variety of careers e.g accountancy, banking, marketing & sales, computing, retailing, social work, personnel, Civil Service, teaching etc
- Further study / training?
- **❖**Time out?
- Volunteering / work experience / internships as a route in?

## **Keys to success:**

- Don't plan navigate
- Shorten your time-frame (40 years v 2 years?)
- Start with you, not your degree
- Be bold
- Look for good people not the 'perfect' job
- Whatever you do, do something
- Take responsibility no one can choose for you!!

## Resources for career planning:

- <u>www.prospects.ac.uk</u> Prospects Planner; Industry Insights;
  Postgraduate Study etc
- www.exeter.ac.uk/employability employment sector information,
  My Career Zone, work placements, employer events/fairs etc
- www.targetjobs.co.uk Careers Report
- Inside Careers www.insidecareers.co.uk
- CEMPS employability pages on ELE (Amy Boylan)
- Careerplayer useful video on how to make a career choice <u>www.careerplayer.com/tips-and-advice/general-advice/start-your-career-hunt.aspx</u>
- IMA Travels in a Mathematical World podcasts etc
- Institute of Physics useful career profiles for physics related roles
- Relevant professional body for your branch of Engineering
- Other professional bodies relevant to your sector(s) of interest

## Where to start?

- Start reflecting on your own skills, interests and priorities
- Start researching the variety of options available to you
- Book on to any relevant courses / workshops on offer at Exeter
- Visit a Careers Consultant for 1:1 advice and guidance.....

# Appointment with a Careers Consultant:

- 1:1 confidential careers advice and guidance
- 20 minute appointments available Mon-Friday
- Phone us to book: (01392) 724493

or

 Visit Reed Mews / the new Forum building to book an appointment in person

or

- Book on line through 'My Career Zone'
- All appointments are bookable 24 hours in advance

## Some facts about career choice:

- Uncertainty is normal
- Procrastination is normal it's natural not to have a clear idea of what you want to do and put off thinking about it
- But you can't be natural forever!
- Graduates often change their job after graduation
- You don't have to do a job related to your degree
- You are more likely to be employed by a small-medium sized employer
- Remember to look inwards as well as outwards
- Career planning is a process.....so keep going, even if you go round in circles a few times!

# Any questions?

