Career Planning Talk: Archaeology (Penultimate Year)

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Last Years Talk looked at the:

- Importance of planning early
- Opportunities & activities available to you
- Career destinations of graduates with your subject
- Ways to research, plan & participate
Year 1

- Engage with employability opportunities delivered through your course

Year 2

- Complete the Exeter Award
- Begin exploring career options
- Join clubs and societies
- Gain work experience, paid or voluntary work
- Develop your employability and career management skills
- Consider picking up a language or a year abroad
- Enhance personal and professional skills
  - Research graduate level employment and further study
  - Apply for internships

Year 3

- Apply & attend interviews for graduate level employment
Key Messages for Year 2

- Start Making Choices
- Get Experience
- Improve Your Skills
Start Making Choices

- How to make Career Choices
- Research – making informed decisions
- Careers Consultant Appointments
How To Make Career Choices

What are you seeking?
• What do you enjoy?
• What motivates you?
• Are your preferences ‘Must Have’s or ‘Would Like’?

What makes you stand out?
• Skills and abilities
• Characteristics and qualities
• Knowledge specialism

Matching Activities
• Prospects Planner on www.prospects.ac.uk
• “I don’t know what to do” Workshop
• Focus On – Getting Started Small Group Workshop
Research – making informed decisions

• Find out which job roles, which companies & what further study graduates from your degree have pursued via the Career Research webpage

• Improve your understanding of particular occupations using www.prospects.ac.uk / http://bajr.org/

• Listen to other people’s experiences using www.careerplayer.com

• Get specialist information from relevant Professional Institutions www.archaeologists.net/
Resources Online
- www.exeter.ac.uk/careers
- Your College Employability Webpage
- Social Media

People to Talk To
- Information Officers & Careers Consultants
- Your network of family, friends & colleagues
- Local Archaeology Societies

Reading Material
- Sector-Specific Directories & more available in the Career Zone
Welcome to the careers page for **Humanities** students. This page is designed to give you information and advice that is of particular interest to **Humanities** students. We strongly recommend that you also visit the Career Zone webpages to find out more about the full range of opportunities available at Exeter.

### Who can help?

**Rachel Wheeler**

Employability Officer
R.L.Wheeler@exeter.ac.uk
01392 725669

Rachel offers one-to-one advice about work experience options. Email or phone Rachel to make an appointment that fits in with your timetable. Rachel also organises careers events, builds links with employers and supports work placements.

**Lindsay Tuck**

Administrator

Contact details for **Humanities** students:
Ultimately only you can make your own career decisions, but along the journey it can be really helpful to discuss things through with someone.

Careers Consultants are trained to:
- **Listen** to your individual circumstances & and career plans
- **Help you to** focus your aims
- **Question**, test & support your career ideas
- **Advise** on career subject information
- **Help you to** plan your next steps for action

Who is responsible for helping with your career path?
Get Experience

Digging Experience
Casual Work
Student Campus Partnerships
Volunteering
Roles within Clubs & Societies
Work Shadowing
Part-Time employment
Summer Internship
Course Projects
Year In Industry
Finding Employment Opportunities

- mycareerzone.ac.uk – target your profile
- Job shop in the Career Zone
- Student Campus Partnerships
- Student Business Partnerships
- Access to Internship Scheme
- http://targetjobs.co.uk/
- Enterprise and Self-Employment support
Aims of Last Year’s Talk

Careers Fairs

- Law
- Part time/Casual
- Summer
- Archaeology Fair

13th November
20th February
TBC
TBC - Summer
Career Mentor Scheme

Open to all students:
• Careers advice, support and guidance from a working professional
• Mentors from a wide range of sectors and professions
• Mentors working in the UK and overseas
• Monthly contact via email and telephone
• Applications early Autumn term

EXepert Scheme

Open to all students and recent graduates:
• Contact alumni for careers advice
• Wide range of sectors and professions available
• Apply anytime
Improve Your Skills

It is essential that you develop your career management skills in good time to apply!

NB Deadlines can be as early as October November!
Types of career management skills workshops available:

- Application Forms
- Psychometric Testing
- Assessment Centres
- Interview Skills
- The Interview Experience
- Mock interviews with employers
- CV preparation