**LIST B** DOCUMENTS WHICH SHOW A RIGHT TO WORK FOR UP TO 12 MONTHS

1. A passport or travel document endorsed to show that the holder is allowed to stay in the United Kingdom and is allowed to do the type of work in question, provided that it does not require the issue of a work permit.

2. A Biometric Residence Permit issued by the UK Border Agency to the holder which indicates that the person named in it can stay in the United Kingdom and is allowed to do the work in question.

3. A work permit or other approval to take employment issued by the Home Office, the Border and Immigration Agency or the UK Border Agency **when produced in combination with** either a passport or another travel document endorsed to show the holder is allowed to stay in the United Kingdom and is allowed to do the work in question, or a letter issued by the Home Office, Border and Immigration Agency or UK Border Agency to the holder or the employer or prospective employer confirming the same.

4. A Certificate of Application issued by the Home Office, the Border and Immigration Agency or the UK Border Agency to or for a family member of a national of a European Economic Area country or Switzerland stating that the holder is permitted to take employment which is less than 6 months old **when produced in combination with** a positive confirmation letter from our Employer Checking Service.

5. A residence card or document issued by the Home Office, the Border and Immigration Agency or the UK Border Agency to a family member of a national of a European Economic Area country or Switzerland.

6. An Application Registration Card issued by the Home Office, the Border and Immigration Agency or the UK Border Agency stating that the holder is permitted to take employment, **when produced in combination with** a positive confirmation letter from our Employer Checking Service.

7. An Immigration Status Document issued by the Home Office, the Border and Immigration Agency or the UK Border Agency to the holder with an endorsement indicating that the person named in it can stay in the United Kingdom, and is allowed to do the type of work in question, **when produced in combination with** an official document giving the person’s National Insurance Number and their name issued by a Government agency or a previous employer.

8. A letter issued by the Home Office, Border and Immigration Agency or UK Border Agency to the holder or the employer or prospective employer, which indicates that the person named in it can stay in the United Kingdom and is allowed to do the work in question **when produced in combination with** an official document giving the person’s National Insurance Number and their name issued by a Government agency or a previous employer.

You can find out more about these documents and view images in the UK Border Agency ‘Full guide for employers on preventing illegal working in the UK’ which can be downloaded from their website: [www.ukba.homeoffice.gov.uk/business-sponsors/preventing-illegal-working](http://www.ukba.homeoffice.gov.uk/business-sponsors/preventing-illegal-working)

**Validity of passports and travel documents**

It is preferable to have current passports or travel documents which have not expired. However, if you do not have one then you can show evidence of your right to remain and work in the UK in an expired passport or travel document. It is crucial that the stamp or endorsement in the document continues to allow you to work by virtue of your status (i.e. your stay is indefinite) or the date of the end of your permitted stay has not expired.

**You should note however that a Biometric Residence Permit must not have expired to be considered acceptable as evidence of right to work.**