



How to add the EDI calendar to my Outlook?

Calendar Instructions

STEPS

01 Download the ics file to your desktop

02 Open the Outlook calendar you wish to import the EDI events calendar into

03 Click and drag the EDI Dates and Events ics file into the outlook calendar

This process will add all the EDI Dates and Events for 2021 into your chosen calendar. The events have no reminders, and are all marked as 'Shown As: FREE'

