# **Finance Professional Development**

# Accounts/Finance Assistant, level 2

Accounts Assistant / Accounts Payable Clerk / Accounts Administrator / Business Accounts Administrator / Finance Assistant Junior / Cost Accountant Assistant/ Assistant Bookkeeper / Junior Cashier / Junior Credit Control clerk / Data input clerk / Accounts Receivable Clerk/ General Administrator/ Bank Reconciliation Clerk/ Cash Poster/ Finance Administrator

#### Assistant Accountant, Level 3

Assistant Accountant / Trainee Accounting Technician / Accounts Clerk / Cashier Finance Assistant / Purchase Ledger Clerk / Sales Ledger Clerk

# **Professional Accounting Technician, Level 4**

Assistant Auditor, Assistant Management Accountant, Assistant Financial Accountant, Accounts Payable and Expenses Supervisor, Commercial Analyst, Payroll Manager, Senior Bookkeeper, Senior Financial Officer, Tax Investigations Officer, Personal Tax Assistant and Business Tax Assistant.

## **Financial Services Professional, Level 6**

Commercial Relationship Manager, Corporate Account Manager, Commercial Product Specialist, Corporate/Business Banking Support Manager, Relationship Manager (Corporate), Operations Manager, Operations Team Lead, Product Controller Lead, Business Performance Manager, Pensions Consultant, Pensions Manager, Senior Pensions Administrator, Administration Manager.

### Accountancy Professional, Level 7

Financial Accountant, Management Accountant, Tax Accountant, Tax Adviser, Tax Specialist, External Auditor, Internal Auditor, Financial Analyst, Management Consultant, Forensic Accountant and Business Advisor.

Level 2 & 3 NVQ, BTEC, Certificate or Diploma (QCF) Typical duration 18-24 months Level 4 & 5 HNC/HND, Fd Typical duration 24-36 months Level 6 & 7 BSc (Hons), Ba, BEng, CILEx, CFA, MSc etc Typical duration between 4-6 years