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| **Referred/Deferred Assessment Period Mitigation Form** |  |
| Please note: * All submissions of mitigation will be treated confidentially***.*** We will ask you to provide personal information to enable us to provide a specific service that you have requested, in this case, the consideration of an application for mitigation. All personal data collected in this way will be processed in accordance with the Data Protection Act and will only be used for this purpose. The information you provide is confidential and will only be shared with a limited group of University staff who are directly involved in the mitigation decision-making process. View the University’s full Website Privacy Policy here: <http://www.exeter.ac.uk/privacy/>

 * Individual Academics/Tutors/Directors of Education cannot grant mitigation.

  Extensions: If you are applying for an extension, you are asking for your assessment deadline to be moved to provide you with extra time. The amount of extra time allowed will be appropriate to your circumstances. Extensions are only available for Refer or Defer coursework and not exam alternatives (option 1, 2 or 3). A maximum of 1 week extension will be applied for Ref/Def coursework in order to ensure completion of marking and subsequent consideration at the Ref/Def APACs. Additional time for extensions will only be available if specifically supported by the Welfare Team and it is understood by the applicant that there is no guarantee that the marks will be presented to the Ref/Def APACS; the consequence of this is non-progression into the next stage of study or delayed awarding for finalists. Longer extensions may be granted for PgT students who are continuing on their programme.Deferrals: An assessment deferral allows you to complete the assessment during the next appropriate assessment period in academic year 2020/21.  |
| **Your Details** |
| Full Name |  |
| Student Number |  |
| HWSS Meetings | Please tick this box if you have attended a Health Wellbeing & Support for Study Meeting. If you are unsure what this is, please leave this blank. |
| Individual Learning Plan (ILP) | Please tick this box if you have an Individual Learning Plan (ILP). If you are unsure what this is, please leave this blank. |
| Tick if you are on a Degree Apprenticeship |[ ]

Explanation - Please provide an explanation of how your reason for Mitigation has affected your assessment/examination.

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| **Your Assessments** |
| Number of Assessments affected: |  |

EXTENSIONS CAN BE GRANTED FOR UP TO ONE WEEK FOR REF/DEF COURSEWORK\*.

LONGER EXTENSIONS WILL BE DEALT WITH VIA DEFERRALS

\*please see the notes above for students being supported by the Welfare Team or continuing PgT students.

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| Module Code | Module Name | Exam/Submission Date | Assessment Type | * Extension
* Deferral (through to *2020/21)*
 | New Deadline Request(extensions only) |
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