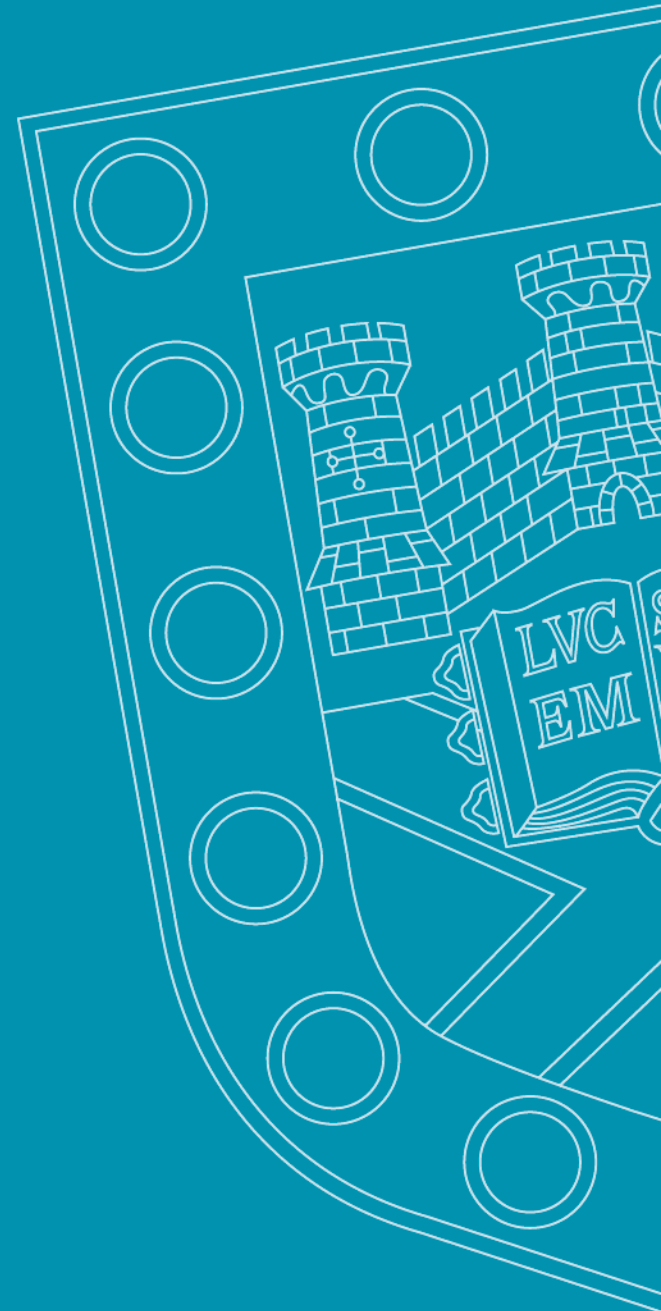




eRAP: The gateway to expert support for your grant application

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Outline

- Overview of “the pipeline”
- How we use the pipeline in CEMPS
- Demonstration of setting up a new record



The big picture

- For academic colleagues
 - Early notice of bidding intentions enables “triaging” of projects with the aim of delivering targeted, well planned support to PIs
- For academic managers (ADR, DoRs, Academic Leads)
 - Overview of expected activity with the college/discipline/group
 - Insight into gaps or connections in activity
 - Indication of whether on track to achieve targets
- For professional services staff
 - Enables workload planning to underpin delivery of a flexible and efficient service
 - Institution-wide overview of bidding activity enables co-ordination and indication of activity levels against forthcoming opportunities



New Application



New record added

- Applicant
- Research Services
- IIB

Pending



Research Services Point of Contact

- Funder / call (complexity)
- Value
- Timeframes

Approves the record

Allocates RS / IIB support

Generates basic PAC record

Email to notify PI / RS / IIB

Doesn't approve the record

Notifies applicant why the record has not been approved

Automated email:

- Applicants
- Research Services
1st Point of Contact

Automated email:

- Applicants
- Allocated Research Support (RS/IIB)

My Projects

Record viewed & updated

- Applicants can view records on individual pipeline 'My Projects'
 - RS / IIB can view records on individual pipeline
 - RS / IIB can amend record - this will update in PAC
- Project ID = unique identifier over the lifecycle of the grant
 - No single point of failure
 - Share knowledge and experience, and manage workload
 - Search function



Close record

A record comes off the pipeline when

- Submitted
when a submitted date is entered on PAC by RS staff it is no longer on the pipeline;
→ Application

OR

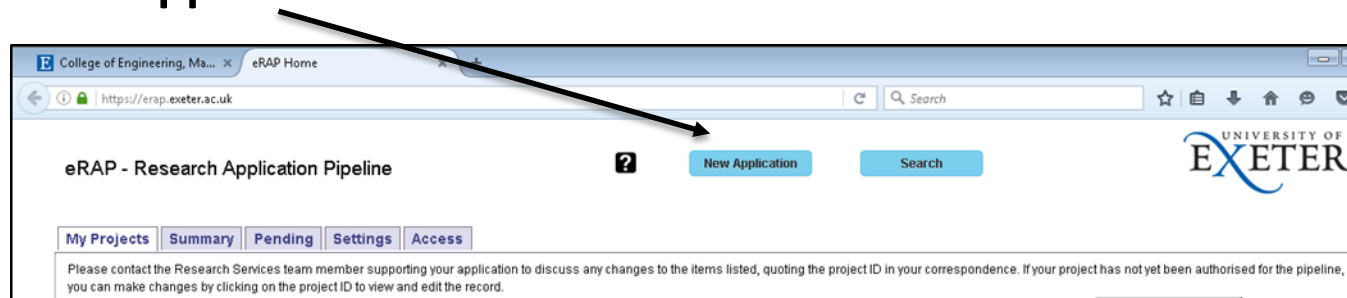
- Moved to Fall out
an application falls off the pipeline when a discontinued date is entered on PAC

How to add a new pipeline record

1. Open the pipeline web page at <https://erap.exeter.ac.uk>.

You will be asked to log on using the university single sign on system

2. To create a new pipeline record go to the top of the screen and click **New Application**.



Once you have completed the online form your pipeline notification will move to Pending. An automated email will be sent to Research Services notifying them of the new record added to the pipeline, awaiting their approval.



Questions ?

