

Descriptor	<p>Citizenship time is intended to allow staff to contribute to the successful management and delivery of their department's strategic aims. This part of an academic role encompasses aspects of work not substantive enough to form a leadership role.</p> <p>The below list of inclusions is indicative and not exhaustive with staff and HoDs encouraged to use judgement if other activities are being discussed.</p>
Inclusions	<p>Attendance at</p> <ul style="list-style-type: none"> <li>Departmental seminars</li> <li>Employability events</li> <li>Graduation ceremonies</li> </ul> <p>Internal Examinations</p> <p>Mandatory training such as Health and Safety, Information Governance etc.</p> <p>Open Days and other student recruitment events</p> <p>Staff meetings and college fora</p> <p>Staff recruitment events (panels and presentations)</p> <p>Widening Participation events</p> <p>Writing references for current and past staff and students</p> <p>Other Administrative and Ambassadorial duties.</p>