**Leadership Roles**

The below list of roles encompasses the standardised list of Leadership Roles in SWARM. Colleges should suggest additions to this list through the workload planning steering group, by emailing Maria Banham m.banham@exeter.ac.uk .

These roles represent activity which is either undertaken in more than one college, is strategically important to record consistently or which represents a material proportion of a standard 1650hr contract.

Other roles which are college or discipline specific, or not a material proportion of 1650hrs can be included under Discretionary Hours.

|  |  |
| --- | --- |
| Academic Leadership | Academic lead |
| Head of Discipline |
| Lead Academic Tutor |
| Senior Clinical Skills Tutor |
| Academic Misconduct | Academic Misconduct Officer |
| Assessment Officer |
| Chair of Mitigation Committee |
| Deputy Director of Academic Misconduct, Assessment and Mitigation |
| Deans and Associate Deans | Assistant DVC |
| Associate Dean of College (Education) ADE |
| Associate Dean of College (Research) ADR |
| Associate Dean of Global |
| Deputy Associate Dean of Research |
| Deputy PVC |
| PVC and Executive Dean |
| Directors | Centre/Institute Director |
|  | Cluster Director |
|  | Co-Key Programme Director |
|  | Deputy Programme Director |
|  | Director of Admissions |
|  | Director of Doctoral Studies |
|  | Director of Education (DOE) |
|  | Director of Exams and Assessment |
|  | Director of Impact |
|  | Director of PGT Studies |
|  | Director of Professional Development |
|  | Director of Research (DOR) |
|  | Director of Student Engagement |
|  | Director of Taught Programmes |
|  | Director of UG Studies |
|  | Key Programme Director |
|  | Programme Director |
| PWE/Pastoral Roles | Aspire Mentor |
| Athena SWAN Submission Author |
| Dignity and Respect Advisor (Formerly Network Harassment Advisor) |
| Director of Student Support |
| Disability officer |
| Equality and Diversity Officer |
| Senior Personal Tutor  |
| Senior Tutor |
| Staff Mentor |
| Enrichment Roles  | Employability Officer |
| Grand Challenges Academic Anchor |
| Grand Challenges Academic Lead |
| Summer School Lead |
| Widening Participation Officer |
| Year Abroad Co-ordinator |
| Education Co-ordination | Education Coordination |
| Clinical Lead |
| Curriculum Review Lead |
| Dissertation coordinator |
| Electives Advisor |
| FCH coordinator and Accreditation Officer |
| Language Teaching Lead |
| Liberal Arts Academic Advisor |
| Library Officer |
| PGR Co-Ordinator |
| Placement Co-ordinator |
| PTA Co-Ordinator |
| Strategic Champions  | Industrial Strategy Champion |
| International Student Recruitment Officer |
| Public Engagement Champion |
| Other  | Academic Assessor |
| Development Co-coordinator Cornwall Campus |
| External Panel member |
| Fitness to Practice Officer |
| Health and safety Officer |
| Radiation Protection Officer |
| Radiation Protection Supervisor |
| Research group leader |
| Senate member |
| UCU Rep |
| X-Ray Room Supervisor |
| Ethics  | Chair of Ethics |
| Ethics Officer |
| Vice Chair of Ethics |