

If you are a current or previous Exeter student, please write/type your student number here

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Please refer to the instructions on the reverse before completion

# Application to Register as a Postgraduate Student

## I. PROPOSED PROGRAMME DETAILS

If you are applying for a 4-year PhD programme please tick here  and state the Programme Title, Code, and proposed area of research.

Title of Programme  Code

Proposed Start Date  Full-time  Part-time

Proposed Area of Research (MPhil/PhD applicants only)

Applicants for research degrees should enclose a 1-2 page outline of your proposed research. Your School may ask for a more detailed proposal. Applicants for Drama, please see [www.exeter.ac.uk/drama/pg](http://www.exeter.ac.uk/drama/pg) for details of additional information required.

## 2. PERSONAL DETAILS *Please complete in BLOCK CAPITALS*

Surname/Family Name  Title

First/Given Name(s)  Date of Birth  DD  MM  YY

Previous Surname (if changed)  Gender Male  Female

### Permanent Address

Town/City  County/State/Province

Country  Postcode/Zip code

Telephone Day\*

Telephone Evening\*

Fax\*

\*please include the international code if outside the UK

Email

Temporary Address (if applicable) for correspondence Dates at this address: From  To

Town/City  County/State/Province

Country  Postcode/Zip code

Telephone Day\*

Telephone Evening\*

Fax\*

\*please include the international code if outside the UK

Email

### 3. NATIONALITY AND FINANCIAL DETAILS

Nationality  Country of Birth

Country of Permanent Residence

Date of first entry to UK, if appropriate

Did you enter the UK at this time for purely academic purposes? **YES / NO**

Please tick ONE of the following boxes to indicate where you have been ordinarily resident for the 3-year period before the start of your proposed programme of study:

In the UK  In the EU  In the EEA  Outside the UK, EU and EEA

Please tick ONE box below which most accurately reflects your residence category in the UK.

- A**  You are (or are the child of) a UK/EU National and have lived in the European Economic Area (EEA) or Switzerland (or both) for the last 3 years but not just for educational reasons
- B**  You have indefinite leave to enter or remain in the UK and have the right of abode in the UK and have lived in the UK for the last 3 years but not just for educational reasons
- C**  You are a refugee or have been granted exceptional leave to enter or remain, humanitarian protection or discretionary leave in the UK following an application for asylum and you have lived in the UK since that status was recognised or granted, or you are such a person's husband, wife or child
- D**  You are an EEA or Swiss National, you live in the UK and you are a migrant worker (or you are such a person's husband, wife or child) and you have lived in the EEA or Switzerland for three years and not just for educational reasons
- G**  You would otherwise meet the criteria of categories A,B,C or D but you have been living outside the UK, EEA because you, your husband or wife have been temporarily working outside the area in question
- O**  Other

Fees: Do you expect to pay\*  UK/EU Fees  Higher non-EU rate  Channel Isles / Isle of Man

\*Please tick one box only

Proposed source of finance

### 4. SPECIAL NEEDS

Please tick the appropriate box if you have a physical or sensory disability which might affect your studies or may require special facilities or treatment. The information will not prejudice your application but may be used to make appropriate arrangements to support your studies.

00	No disability	<input type="checkbox"/>	04	Wheelchair user or mobility difficulties	<input type="checkbox"/>	08	Multiple disabilities	<input type="checkbox"/>
01	Specific learning difficulty (eg Dyslexia)	<input type="checkbox"/>	05	Personal care support	<input type="checkbox"/>	09	A disability not listed above	<input type="checkbox"/>
02	Blind or partially sighted	<input type="checkbox"/>	06	Mental health difficulties	<input type="checkbox"/>	10	Autistic spectrum disorder or Asperger's Syndrome	<input type="checkbox"/>
03	Deaf or hard of hearing	<input type="checkbox"/>	07	An unseen disability	<input type="checkbox"/>			

Applicant's Name

Programme Title

PLEASE COMPLETE

**5. ACADEMIC QUALIFICATIONS** (Only include undergraduate/Bachelor degree level or above)

This section **must** be completed even if you attach a separate CV. Please include copies of transcripts of grades for studies listed. Please state the name of the qualification in your own country. Continue on a separate sheet if necessary.

Full Name of Institution	Dates of Attendance (from/to) Full-time/Part-time	Type of Qualification (eg BA (Hons))	Subjects Studied	Classification / Final % / Final grade	Completion Date (Month and Year)
Country					
Country					
Country					
Country					

**6. MODULE INFORMATION**

For each qualification listed in section 5 above please include a full transcript with your application. If you are not able to include a transcript or have yet to complete your qualification, please complete the following section. Please list all modules which are of **DIRECT RELEVANCE** to the programme you are applying to study, as well as the individual mark/grade/per cent received for each module and the total number of modules studied. Please note that failure to complete this section or to provide a full transcript with your application will lead to a delay handling your application.

Qualification (from Section 5)	Total number of modules/units studied	Relevant modules/units	Mark/grade/% achieved for each module

## 7. PROFESSIONAL QUALIFICATIONS

This section **must** be completed if you have any relevant professional qualifications, even if you attach a separate CV. Please include copies of certificates. Continue on a separate sheet if necessary.

Awarding Body	Qualification	Subject of Study	Average grade, if relevant	Award Date (Month and Year)

## 8. RELEVANT WORK EXPERIENCE

Continue on a separate sheet if necessary.

Dates of Employment (from/to)	Name of Employer	Brief description of work and responsibility

## 9. ENGLISH LANGUAGE

If English is not your first language and English was not the language of instruction for your first degree, any offer of a place may be conditional on proof of proficiency in English. If you have taken a test of English language, please supply the information below and enclose certificates where available.

**Test taken and score** IELTS: Reading  Writing  Speaking  Listening  Overall score  Date of test  /  /

TOEFL: Computer-based score  Paper-based score  TWE score  Date of test  /  /

Cambridge Tests:  Date of test  /  /

Any other English language qualification you hold:  Date of test  /  /

## 10. REMOTE STUDIES

Do you intend to study on the University of Exeter campuses?

Yes, I will be studying on the University of Exeter campuses

No, I will study the programme away from the campuses

If no, please give your proposed location of remote studies

For what periods would you be available to attend the University of Exeter?

PLEASE COMPLETE

Applicant's Name

Programme Title

## II. FURTHER INFORMATION

Please provide further information in support of your application. This should include your reasons for wanting to undertake postgraduate study, an explanation of your choice of programme and any previous experience of academic research or academic study at higher-level. Please feel free to include any other information you feel would support your application. This section **must** be completed. Continue on a separate sheet if necessary.

## 12. REFERENCES

Please enclose two academic references (forms attached) and give names and addresses of your referees below. You are required to obtain these references and pass them to the University to support your application.

Telephone

Fax

Email

Telephone

Fax

Email

## 13. Please indicate how you found out about the postgraduate programme for which you are applying.

University Prospectus  University Website

Other Website (please state)

Overseas Agent (Name)

Advertisement (please state)

Other (please state)

Please indicate which other universities or institutions you have applied to (in order of preference)

First choice  Second choice

Third choice  Fourth choice

Please note that, with the exception of academic referees, we will not make contact with any other institution with regard to your application.

## 14. DATA PROTECTION ACT

The University is a data collector and is registered with the Information Commissioner's Office as required under the Data Protection Act 1998. The University requires the information on this form for administrative purpose and to process your application; we will only process your personal data in accordance with the University's registration under current data protection legislation. Information contained on this form will be disclosed to members of the University as necessary.

## 15. DECLARATION

### Criminal Convictions

To help the University reduce the risk of harm or injury to its students caused by the criminal behaviour of other students, you are asked to disclose any relevant criminal convictions that you have.

Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. For most programmes of study, convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them.

However, for certain programmes of study that involve contact/working with children and/or vulnerable adults, the University is obliged to request that you complete a Criminal Records Bureau disclosure, or provide a Police Report from your home country, that is deemed satisfactory. In that respect all criminal convictions, warnings and reprimands, including those that are spent, should be disclosed.

Select 'Yes' if you have a relevant criminal conviction to declare, otherwise select 'No'.

Yes  No

If you indicate 'Yes' you will be required to provide details to the University.

Please give details of your conviction here.

**I confirm that the particulars given in this form are to the best of my knowledge and belief correct, and that, if admitted to the University, I shall abide by the Statutes, Ordinances and Regulations of the University (see [www.exeter.ac.uk/students/calendar.shtml](http://www.exeter.ac.uk/students/calendar.shtml)).**

Applicant's signature

Date



**Please return to:**  
**The Postgraduate Admissions Office, University of Exeter**  
**Laver Building, North Park Road, Exeter UK EX4 4QE**  
**Phone: 01392 263316 Fax: 01392 263857**  
**Email: [pg-ad@exeter.ac.uk](mailto:pg-ad@exeter.ac.uk)**