

# EXETER ACCESS CENTRE



The Exeter Access Centre prides itself on providing high-quality Study Needs Assessment Reports for students who meet the criteria for Disabled Students' Allowances (DSA), regardless of their place of study. We are fully accredited within the DSA Quality Assurance Group framework to ensure that the standards of service to students are maintained.



Our Assessors have years of experience supporting students with the demands of studying at university, so we are perfectly placed to support you in your DSA assessment and offer the most appropriate recommendations for your support. Situated in the Forum Building on the University of Exeter Streatham Campus, we have excellent public transport links and disabled parking on campus.

If you have specific access requirements please tell our Admin Team. This would include the need for BSL signers who need a longer booking time.

## Arranging your Study Needs Assessment

You can request an appointment by filling out our online form: [www.exeter.ac.uk/wellbeing/exeteraccesscentre/study\\_needs/booking\\_request](http://www.exeter.ac.uk/wellbeing/exeteraccesscentre/study_needs/booking_request)

We will then call you to offer you an appointment. If you have difficulty filling out our form online, please call us on **01392 723880** and we will be happy to assist you.

## Getting here

Detailed information on getting here and our campus map can be found on [www.exeter.ac.uk/visit/directions/streatham](http://www.exeter.ac.uk/visit/directions/streatham)

## The DSA application process

This step by step guide to applying for DSA will give you all the information you need.

- Step 1** – Download the DSA application form at [www.gov.uk/student-finance-forms](http://www.gov.uk/student-finance-forms), or call Student Finance/your funding body to ask for an alternative format. Submit this form to your funding body with supporting medical evidence attached.
- Step 2** – You will receive a DSA1 letter from your funding body telling you if you are eligible for DSA, and how to book an assessment.
- Step 3** – Book your Study Needs Assessment (SNA). You can book with Exeter Access Centre online at: [www.exeter.ac.uk/wellbeing/exeteraccesscentre/study\\_needs/booking\\_request](http://www.exeter.ac.uk/wellbeing/exeteraccesscentre/study_needs/booking_request)
- Step 4** – Your Study Needs Assessment (SNA). This is an opportunity to discuss your study needs with a specialist assessor, who will advise you on the support needed for your course. This can include assistive technology, software, and specialist support. The assessor will write a report and send it to you within 10 days of your assessment confirming their recommendations, and will then send it to your funding body with your consent.
- Step 5** – Your funding body will send you a DSA2 letter two to three weeks after the report has been received, confirming what support has been agreed and how to obtain your DSA provision.

If you would like support with the process please contact our friendly team:

**Address:** Exeter Access Centre, The Forum, Stocker Road,  
Exeter, EX4 4SZ

**Phone:** +44 (0)1392 723880

**Email:** [accesscentre@exeter.ac.uk](mailto:accesscentre@exeter.ac.uk)

**nnac**  
national network of  
assessment centres

“It was so good to be assessed by someone who instantly understood me. It was a great relief. They were very professional and thorough.”

*Anonymous student*

“My assessor was so friendly and made sure that I was relaxed and comfortable; as a result any nervous feelings I initially had were gone within a few minutes. She took detailed notes and seemed determined to get me the support I needed. She was brilliant.”

*Anonymous student*