The New Pauly Online gives access to the entire text of Metzler’s Der neue Pauly, which was published in 18 volumes (13 on Antiquity, 5 on the Classical Tradition and one index volume). Also available are all volumes of the English translation now in print: Brill's New Pauly. There are regular updates when new translations become available.

Accessing the Database
Access the Library’s Home Page at http://www.exeter.ac.uk/library. Click on Access to resources and then E-Resources, on the left hand side of the screen. Enter your IT Services account username and password and click on Log in, if required. Set the subject area to all subjects and the resource type to all types of resources, then click on the Find resources button. Scroll down the list and click on New Pauly Online.

Quick Search
A Search Brill Online box appears at the top of every screen on the database, however, do note that the search box on the first page will search all the publications listed below it, including the Encyclopaedias of Islam and the Qur'an. To search just the New Pauly, click on it in the list and you will see on the next screen that the search box now has a radio button pre-selected, which states that you will be searching within that publication only. Enter your search terms into the box provided, then click on Go to run your search.

Advanced Search
Advanced search allows you to select any of the available publications. Use the drop-down boxes to decide whether to search in the full text of the entries, the entry title, the entry’s author, or the bibliography fields. To search the full text using Greek characters, use the middle drop-down box, then use the on-screen keyboard to enter the letters. To combine keyword searches, click on Add row to add another search box to the screen. Use the drop-down box on the left of the new search box to combine the boxes together using the AND, OR or NOT boolean operators. Click on the Search button to run your search.

Search tips
The Advanced Search screen gives some search tips, including the following:

- **women AND religion** will find material containing both words.
- **religion OR belief** will find material with either word or both words.
- **religion NOT Roman** will find material with the word religion except where Roman also appears.
- “**Roman religion**” will find material on the phrase Roman religion.
- **wom?n** will find either woman or women where ? represents a single character.
- **imag*” will find image, images, imagination, imagery etc., where * represents any number of characters.
- **Herakles~** will run a fuzzy search, so words with similar spellings will also be found.
- “**Roman religion”~3** will find the two words not as a phrase, but within 3 words of each other in the text.

Note also that accents are ignored in the search.

Browse
Click on the Browse link at the top of the screen to access a list of entries in alphabetical order: useful if you are unsure of how to spell a term or a name. You can limit the items in the browse list to a single resource by using the Browse by Product filter on the left of the screen. Click on a letter in the A to Z listing to jump to that point in the alphabet, or use the Skip to search box to type in the start of a word, then click on Go to jump to that point in the list. Note that entries with (CT) in brackets are from the Classical Tradition volumes of the New Pauly.
**Displaying Results**
Search results are displayed ten to a page, though you can alter that using the drop-down box at the top of the results list. Simply click on the highlighted title to access the full text of the entry. Your search terms will be highlighted within the text.

Note that many of the texts included in Brill Online include special characters, such as accented letters and non-Roman writing systems, which can sometime appear incorrectly in your browser. This can be resolved by ensuring you have a font installed on your computer that includes all the special characters. Brill recommend the font *BrillOnline*, which can be downloaded by clicking on **Help** at the top of the screen and clicking on the **Fonts, Special Characters and Appearance of the Text** section. Brill also recommend Gentium, Arial Unicode MS and Lucida Sans Unicode.

**Printing Results**
Use the Print command on your computer or Ctrl-P. It is not possible to download articles or email them to yourself.

**Help**
There is limited help when you click on the **Help** link on the top right of the screen. This takes you to the list of **Help topics**.

**Logging Off**
Click on **Logout** on the top right of the screen.

*For more Essentials guides see: http://www.exeter.ac.uk/library/guides/essentials/*

© University of Exeter. CG 06/09