

University of Exeter
Climate and Environmental Crisis Board
Terms of Reference

Purpose

The Climate and Environmental Crisis (CEC) Board is responsible for providing strategic oversight to the University's sustainability commitments embodied in its Environment and Climate Emergency Policy Statement, and for coordinating the University's contribution to the UN Sustainable Development Goals (SDGs).

Role

1. To provide strategic and cross-university advice on programmes to deliver against the University's sustainability commitments, including net-zero target and net-gain biodiversity.
2. To approve or endorse strategies and policies relating to sustainability.
3. To oversee the development and successful delivery of supporting policies and plans including, but not limited to, Travel Plan, Sustainable Procurement Policy, Biodiversity Action Plan, Waste Strategy, Communications and Engagement Plan.
4. To map the University's contribution to the UN SDGs and facilitate university-wide activity to support the achievement of these.
5. To engender a university culture that supports delivery of sustainability commitments.
6. To ensure that sustainability is embedded into university governance, planning, risk management, decision making and operations.
7. To establish Task and Finish Groups as appropriate to deliver on specific initiatives.
8. To provide advice and challenge on required budgets to meet commitments.
9. To receive reports from the Advocate Climate Taskforce on the production and implementation of Faculty and Divisional Sustainability Plans.
10. To monitor progress against the implementation of the policy statement and produce an annual sustainability report that will be made publicly available.
11. To review sustainability management systems (e.g. ISO14001 and ISO20400) audit outcomes and ensure continuing suitability, adequacy and effectiveness.
12. To demonstrate leadership for sustainability matters at the University.

Membership

Membership consists of:

- Provost (Joint Chair)
- Registrar and Secretary (Joint Chair)
- Deputy Vice-Chancellor (Cornwall) or their nominated representative
- Deputy Vice-Chancellor (Education) or their nominated representative
- Deputy Vice-Chancellor (Strategy Integration and Resources) or their nominated representative
- Pro-Vice-Chancellor and Executive Dean (Faculty of Environment, Science and Economy) or their nominated representative
- Pro-Vice-Chancellor and Executive Dean (Faculty of Health and Life Sciences) or their nominated representative
- Pro-Vice-Chancellor and Executive Dean (Faculty of Humanities, Arts and Social Sciences) or their nominated representative
- Chair(s) of the Advocate Climate Taskforce

- Two student representatives, one nominated by the President of the Students’ Guild (Exeter) and one nominated by the Students’ Union (Penryn)
- Up to four members selected for their expertise, agreed by the Joint-Chairs.
- Director of Cornwall Operations
- Director of Innovation, Business and Impact
- Director of Research Services
- Director of Sustainability
- Director of Estates Services
- Deputy Director of Finance Operations and Procurement
- Representative from University Corporate Services Division
- Head of Press and Public Affairs

The Chair may invite non-members to attend a meeting to report on or discuss specific matters.

Current membership

Provost (joint Chair)	Prof Dan Charman	
Registrar and Secretary (Joint Chair)	Mike Shore-Nye	UEB
Deputy Vice-Chancellor (Cornwall) or their nominated representative	Prof Martin Siegert	UEB
Deputy Vice-Chancellor (Education) or their nominated representative	Prof Tim Quine	UEB
Deputy Vice-Chancellor (Strategy Integration and Resource) or their nominated representative	Prof Richard Smith	UEB
Pro-Vice-Chancellor and Executive Dean (Faculty of Environment, Science and Economy) or their nominated representative		ESE
Pro-Vice-Chancellor and Executive Dean (Faculty of Health and Life Sciences) or their nominated representative	Dr Connie Guell and Dr Ben Wheeler (shared role)	HLS
Pro-Vice-Chancellor and Executive Dean (Faculty of Humanities, Arts and Social Sciences) or their nominated representative	Prof Gareth Stansfield	HASS
Chair(s) of the Advocate Climate Taskforce	Prof Peter Cox Prof Juliet Osborne	ESE
Two student representatives, one nominated by the President of the Students’ Guild (Exeter) and one nominated by the Students’ Union (Penryn)	Phil Green	SU representative
	Emma De Saram	Guild representative
Up to four members selected for their expertise, agreed by the Joint-Chairs.	Prof Emma Bland, Associate Professor in Practice in Environment, Health & Wellbeing	HLS
	Prof Patrick Devine-Wright, Professor in Human Geography	ESE

Director of Cornwall Operations	Amie Fulton	Professional Services
Director of Innovation, Impact and Business	Dr Chris Evans and Alex Huke (shared role)	Professional Services
Director Technical Strategy and Services (representing Research Services)	Dr Charlotte Murphy	Professional Services
Director of Sustainability	Joanna Chamberlain	Professional Services
Director of Estates Services	Paul Mucklow (interim)	Professional Services
Deputy Director of Finance Operations and Procurement	Donna Fitzgerald	Professional Services
Representative from University Corporate Services Division	Katy Griffiths	Professional Services
Head of Press and Public Affairs	Garth Davies	Professional Services
Secretary to the Board	Emma Tranter	Professional Services

Organisation

1. The Board will meet at least 3 times per year.
2. The Board reports to University Council.
3. The Secretary is the Sustainability Senior Administrator.
4. The Board will be quorate if 50% of members are in attendance.