

Dear Secondary English Trainees

We are very much looking forward to meeting you all when you arrive at St Lukes during the week commencing Monday 28th September.

We urge you to register as quickly as you can and at least in time for day 1. Once you have registered, you will be able to access your emails, timetable and your Exeter Learning Environment (ELE) pages. There will be a great deal of information to take in, but please be assured that your Tutors will go over everything you need to know or do during the first week.

If you have registered, you might like to go to the PGCE Core Documents ELE page (<https://vle.exeter.ac.uk/course/view.php?id=9610>) and look at the information under the Secondary Welcome Tile.

The University has been working hard to ensure that your time on campus is safe and that students and staff are protected. Please go to our '*What you need to know and do when coming to campus*' webpages (<https://www.exeter.ac.uk/coronavirus/comingtocampus/students/>) for more information. And with this in mind, please go directly to your teaching rooms upon arrival at St Luke's campus for your first campus-based session.

Your weekly timetable will be divided up into 3 types of activity:

- **Face-to-face campus-based teaching**
- **Synchronous online activity**
- **Asynchronous online activity**

This is organised slightly differently according to each subject and your subject tutors will explain how your timetable is going to work during the first week of the course.

Your course leaders will make contact with you in the week beginning 21st September to send joining instructions for the first day on the 28th, which will be online. **We will start with a whole group Zoom session at 9.30am on Monday 28th**, where we will talk through the autumn term programme, and give you a chance to get to grips with some of the online tools and platforms which we will be using. **We will meet face to face on campus for the first time on Tuesday for a face to face induction**, and then **will meet face to face on Thursdays, either in the morning (9.30-12.30) or afternoon (1.30-4.30), depending on which group you're in** – and we'll confirm the groups by the 21st at the latest. If you are able to bring a laptop, tablet or smartphone to face to face sessions that would be helpful, as we are minimising use of handouts for infection control reasons. Don't worry if you can't though!

We are looking forward to seeing you all soon at St Lukes.

Tom Ralph
Secondary Programme Director