GRADUATE SCHOOL OF EDUCATION Postgraduate Certificate in Education



TRAINEE INFORMATION FORM

Please TYPE your answers and email the completed form to [exeterpartner@exeter.ac.uk](mailto:exeterpartner@exeter.ac.uk%20)

General Data Protection Regulation 2018: This form contains essential information which will be shared with your placement schools who will retain it while you are on placement. You should consider this form as a CV and it will help schools to plan for your placement and to hold emergency contact details for you.

Safeguarding: This form, along with a Letter of Assurance confirming satisfactory Enhanced DBS disclosure, may be required by schools should Ofsted inspect their safeguarding procedures.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Trainee Name:** | | | **Programme Specialism:** | | | |
| **Name of person to contact in an emergency:** | | **Emergency contact’s phone number:** | | | **Relationship to you:** | |
| **Further Education** | | | | | | |
| **School(s)/college(s) from age 16** | | | **A Level (or equivalent qualifications)** | | | |
| **Dates** | **Name of school/college** | | **Level** | **Subject** | | **Grade** |
|  |  | |  |  | |  |
|  |  | |  |  | |  |
|  |  | |  |  | |  |
|  |  | |  |  | |  |
|  |  | |  |  | |  |
| **Higher Education** | | | | | | |
| **Dates** | **Name of University** | | **Degree, subject and class** (e.g. MA, Zoology, 2.1) | | | |
|  |  | |  | | | |
|  |  | |  | | | |
|  |  | |  | | | |
| **Experience relevant to teaching** (time spent in schools; working with young people, etc) | | | | | | |
|  | | | | | | |
| **Summary of employment since starting university**, with dates | | | | | | |
|  | | | | | | |
| **Hobbies, interests and any relevant qualifications** (e.g. Sports coaching, first aid, etc) | | | | | | |
|  | | | | | | |