

COVID-19 Keeping everyone safe on campus – what you need to know to protect yourself and others.

- 1. Hands. Face. Space
- 2. Social distancing is an ongoing requirement with reduced numbers on campus, in buildings and with controls on movement around our campuses. Regular reminders of this requirement will be in place throughout our campuses, buildings and shared spaces.
- 3. To help manage the number of people on our campuses, colleagues may still be requested to continue to work from home.
- 4. Enhanced hygiene measures are in place. Hand sanitiser stations will be available at principle locations around our campuses and buildings:
 - Keep touch points clean
 - Keep hands clean
 - Avoid touching your face
- 5. All staff and students will be issued with three reusable face coverings and one thermometer. These can be collected from your building reception or for colleagues in Cornwall, Glasney Lodge:
 - Wear face coverings in locations where there is a high likelihood of coming into close proximity with others, including University buildings and some outside areas.
 - Some people are exempt from wearing a face covering - the reason may not always be obvious and we must respect everyone's privacy. Exemption cards are available for those that want them.
 - Face visors are available on request
 - More [information is available on our website](#)
- 6. Be vigilant – is everyone complying with the safety measures and guidance to protect themselves and others? Regular and persistent non-compliance can put others at risk and could result in disciplinary action. Intervene if someone isn't complying – use the four Es:
 - **Engage** with the person
 - **Explain** what they need to do
 - **Encourage** the person to do the right thing to protect themselves and others
 - **Enforce** as a last resort