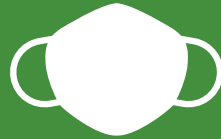




HANDS



FACE



SPACE

- You will be required to be continuously vigilant, to ensure compliance with PREVENTION measures. Regular and persistent non-compliance can put others at risk and could result in disciplinary action
- Social Distancing will be an ongoing requirement with reduced numbers on campus, in buildings and controls on movement around our campuses. You are asked to strictly follow the signs and instructions provided on site
- To help manage the number of people on our campuses, you may still be requested to continue to work from home
- To protect yourself and others you must adhere to current Social Distancing guidelines in maintaining safe spaces between yourself and others. Regular reminders of this requirement will be in place throughout our buildings and estates
- You must follow hygiene procedures to protect yourself and others. Hygiene and hand washing facilities will be available at principle locations around our campuses and buildings
- Wear face coverings in indoor locations where in close proximity to others or with people you usually don't have regular contact with unless you have a recognised condition meaning you are unable to wear a face covering. Everybody should show kindness and sensitivity to these groups not wearing a face covering
- 3x reusable face coverings for each member of staff have been distributed to Covid-secure buildings for you to collect.

For more information please visit the **University Health and Safety Web pages** managers page

In the event of COVID-19 symptoms, however mild:

1. High temperature 2. New continuous cough 3. Loss of smell and taste

Staff MUST

Contact the **Rapid Response Hub**

Exeter: **0300 333 4847** or

rapidresponsehub@exeter.ac.uk

Cornwall: **01326 37 0402** or

rapidresponse@fxplus.ac.uk

Request a test then inform manager. Note down all the people you've had close contact with and places you have been during the 48 hrs prior to first symptoms

Fill out a self-isolation form

Self-isolate and receive results



NEGATIVE RESULT

Stop isolation and return to work when well. Inform Rapid Response Hub of result.



INCONCLUSIVE RESULT

Follow advice and re-test if possible. Inform Rapid Response Hub of result.



POSITIVE RESULT

Self-isolate for 10 days. Work with NHS test and trace service to support tracing.

MANAGERS

- Contact the Rapid Response Hub:
Exeter: **0300 333 4847**
Cornwall: **01326 370402**
Cleaning will be arranged in accordance with government guidance
- If consent is given, contact those who have been in close contact 48 hours prior to the onset of symptoms
- Maintain confidentiality
- Reassure other staff – no need for anyone else to self-isolate at this stage
- Contact the Rapid Response Hub with any further queries

CO-WORKERS

If a positive test is received by the individual AND you are contacted by the NHS tracing system because you have been identified as a close contact:

- self-isolate
- follow the instructions given to you by the NHS