

Ordering a workplace chair

Calculus task back chair

CT444/P/SS/U

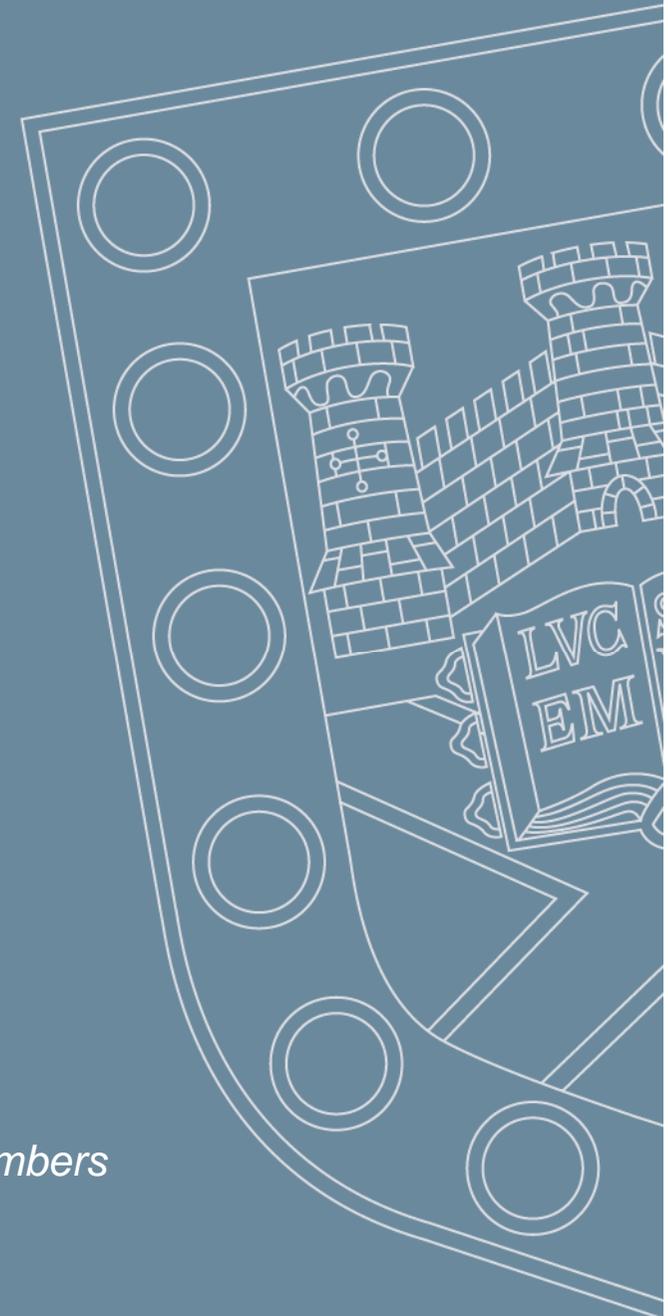
University preferred task chair



Calculus high back chair

CT424/P/SS/UB

*Specialist chair for petite staff members
(shorter than 1.60cm or 5ft 3ins)*



Calculus Workplace Chair

The 'Calculus Task Back' chair is the University of Exeter's approved workplace task chair. It has a high level of adjustability while remaining easy to use to ensure it can be correctly set up for the individual requirements of most people.

The 'Calculus High Back' version is particularly suitable for petite staff shorter than 1.60cm or 5ft 3ins as it has a short seat depth with good seat slide which allows adjustment for shorter thigh lengths.

Broadstock, who manufacture the chair, are an approved University supplier for office furniture and budget holders are able to order from them direct.

The process to agree the suitability of this chair involved a detailed review of options available against a clear specification defined by the Health & Safety team and a thorough practical test of over 20 chairs by 40 employees from across the University.

Those with a disability or specific personal needs should contact the Disability Advisor (Occupational Health) or Health & Safety Team for professional advice and guidance – occupationalhealth@exeter.ac.uk or email safety@exeter.ac.uk.

Contact Broadstock with any queries regarding the chair or placing orders:-

Telephone: 01625 431979

Email: sales@broadstock.co.uk

Operating instructions can be found at:-

http://www.exeter.ac.uk/media/universityofexeter/wellbeing/documents/Calculus_Chair_Operating_Instructions.pdf

Standard Calculus Task Back Chair from Stores:- Estate Services' Stores hold a limited stock of Calculus Task Back chairs in grey 'Aberlour' fabric (see page 3).

To purchase one of these, raise a Maintenance Request requesting a task chair from Stores, providing details of the delivery location and cost code to be charged:-

<http://www.exeter.ac.uk/campushelp/forms/maintenance/>

To place an order with Broadstock:-

Email a Purchase Order to sales@broadstock.co.uk (see page 2)



*Calculus **task back** chair with standard black base and no armrests*



*Calculus **task back** chair with optional folding, height adjustable armrests and chrome base.*



*Calculus **high back** chair with standard black base and no armrests*

Ordering Process

- 1. Agree the size of chair required** – The 'Calculus Task Back' chair is appropriate for most staff. The 'Calculus High Back' chair is more suitable for petite staff. Please check with the Health & Safety team if you need further advice.
- 2. Agree additional requirements** - these incur additional costs and should be approved by the line manager:-
 - **Armrests** - A chair without armrests is preferable as it encourages better posture and allows the chair to be positioned closer to the desk. Height adjustable armrests that can be folded away when not in use, are available if required. Please check with the Health & Safety team if you're unsure whether armrests are suitable.
 - **Chrome base** – An aesthetic upgrade for higher profile or front of house spaces.
 - **Soft castors for hard flooring (vinyl, wood, etc)**
- Standard castors are appropriate for carpeted surfaces only.
- 3. Choose fabric type and colour** – see page 3
- 4. Raise a purchase order** - Arrange with departmental or college administrators. Include name, contact email, full delivery address and phone number in case of queries. The T1 system will automatically email the order to sales@broadstock.co.uk.

Dispose of an existing task chair by raising a disposal request at:-

<http://www.exeter.ac.uk/campushelp/forms/disposal/>

Calculus Task Back Chair

CT444/P/SS/U

£118.00 (+VAT) upholstered in Xtreme fabric

£132.00 (+VAT) upholstered in Blazer fabric

Key Dimensions:-

Seat height 460 – 580 mm

Seat width **500mm**

Seat depth **460mm**

Calculus High Back Chair

CT424/P/SS/UB

£102.00 (+VAT) upholstered in Xtreme fabric

£118.00 (+VAT) upholstered in Blazer fabric

Key Dimensions:-

Seat height 460 – 580 mm

Seat width **460mm**

Seat depth **450mm**

Standard Specification:-

- No armrests
- Black plastic base
- Castors for standard carpeted floors
- Independent seat tilt mechanism
- Inflatable lumbar support
- Seat slide mechanism
- Back upholstered on both sides

Optional Extras:-

Add this information to the purchase order description

- Height adjustable, folding armrests +£36.00 (+VAT)
- Chrome base +£28.00 (+VAT)
- Soft castors for wood / laminate floors +£10 (+VAT)

Suggested Chair Fabrics

There are two main types of fabric for use on task chairs. The standard option is the **Camira Xtreme** range which is a modern crepe weave fabric made from 100% recycled polyester, diverting waste from landfill and saving virgin raw materials. It is highly durable and non-pilling making it popular for task seating. The alternative is **Camira Blazer** which is a pure new wool upholstery fabric with a felted finish. This is created from 100% virgin wool and its origin can be traced back to individual sheep farms in New Zealand.

The below colours offer smart but damage resistant options for the chair fabric. If other colours are required or to match existing furniture, Broadstock are able to send fabric swatch cards (email sales@broadstock.co.uk)

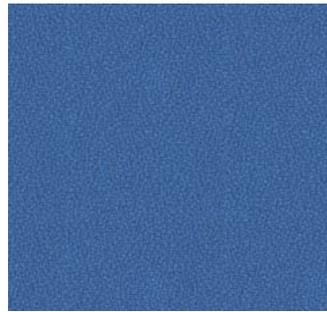
Calculus Task Back Chair (CT444/P/SS/U)
 £118.00 (+VAT) upholstered in Xtreme fabric
 £132.00 (+VAT) upholstered in Blazer fabric

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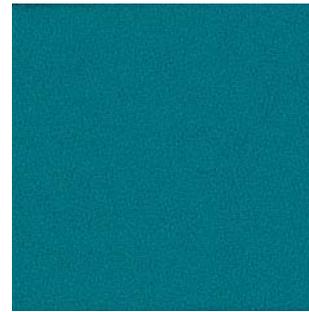
Camira Xtreme



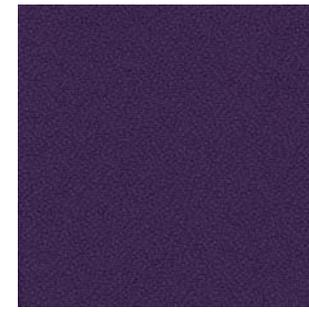
Xtreme Padang YS145



Xtreme Bluefield YS021



Xtreme Tonga YS160



Xtreme Tarot YS084

Camira Blazer



Blazer Silcoates CUZ30



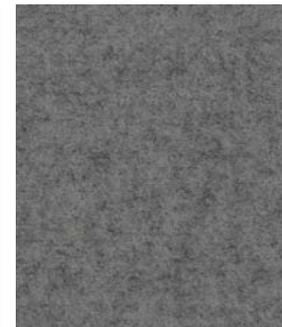
Blazer Newcastle CUZ1W



Blazer Camphill CUZ1K



Blazer Holyoke CUZ2T



Blazer Aberlour CUZ1J