

eSR1 staffing request process

Supporting details

Contact details for support:

- For Recruitment eSR1s recruitmentadmin@ex.ac.uk
- For Changes, Named Researchers, GBPs eSR1s humanresources@ex.ac.uk

Additional information can be found on our website:

- [Manager's leaving process](#)
- [Recruitment](#)
- [Changes to terms and conditions](#)

Useful resources:

[Key tips for users and step by step guide](#), [FAQs](#), and [Forwarding eSR1 emails to Proxies](#)

You will be kept informed of progress by emails from the system.

You can also track the progress on the SR1 Listings page on the system.

Next steps:

Recruitment Team will start recruitment process (or Internships Team for GBP recruitment)

Employee Services Team will issue employee with confirmation of changes, or will issue Named Researcher with contract.

Process

