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| Your last name: |       |
| Your first name(s): |       |
| Your gender\*: |       |
| College/School or Service:  |       |
| Date of birth\*: |       | Employee Number: |       |
| Your work email address: |       |
| Your home address (including postcode)\*: |       |

\* This information is required by the ILM to register you for their qualification.

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| Please indicate the ILM Qualification for which you wish to apply |
| Level 2 Award in Leadership & Team Skills [ ]  (registration and certification fee £84)Level 3 Award in Leadership & Management [ ]  (registration and certification fee £86)Level 5 Award in Leadership and Management [ ]  (registration and certification fee £102)Individual Unit certificate (at any level) [ ]  (registration £25.70; certification per Unit £24.60) |
| People Development will raise the Purchase Order for this which will be charged to your department and will require approval by the budget holder.**Full costcode for relevant fee**:       |

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| Approved by Line Manager (Name): |       | Date:       |
| Line Manager comments: |       |

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| **GDPR:** In order to register you for this ILM programme, your personal data will be shared with the ILM for the purposes of learning, assessment, and certification. Your personal data will be processed in line with the University of Exeter Staff Data Privacy Policy (<http://www.exeter.ac.uk/privacy/staff>). The ILM will process your personal data in line with the ILM Learner Privacy Policy (<https://www.i-l-m.com/privacy/learnerpersonaldata>).  |
| [ ]  I have read and understand how my data will be used when registering for this ILM programme.Date:       |

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| **For administration purposes only** | Date received: | Date registered with ILM: | UID/Enrolment No: |