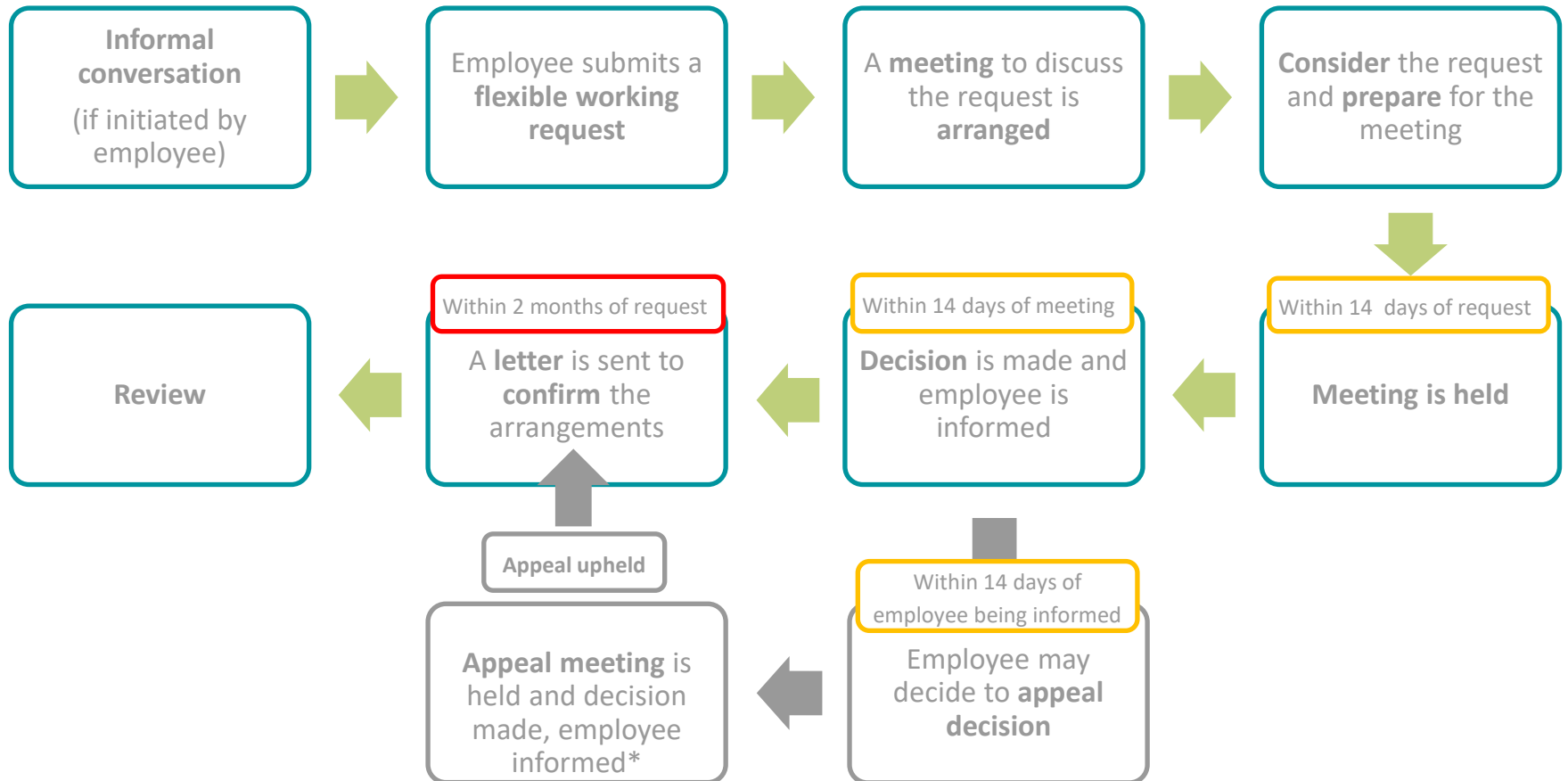


Considering a flexible working request: the process



* The appeal meeting should take place without reasonable delay, taking into account that it should be within 2 months of the original request including the appeal. The timeframes can, however, be extended beyond 2 months with the agreement from both the employee and the manager.

Timescales in **orange** boxes are recommended, and in **red** boxes are mandatory.