

Finance Professional Development

Leadership

Team Leader / Supervisor, Level 3

Supervisor, Team Leader, Project Officer, Shift Supervisor, Foreperson, and Shift Manager.

Operations/Departmental Manager, Level 5

Operations Manager, Regional Manager, Divisional Manager, Department Manager and specialist managers.

Chartered Manager Degree, Level 6

Manager; Senior Manager; Head of Department; Operations Manager; or anyone with significant management responsibilities.

Senior Leader Master's Degree, Level 7

Senior Leader, Section Leader, Executive, Director, Chief Operating Officer, Chief Financial Officer, Chief Executive Officer, Chief Information Officer, senior military officer, HE Registrar and Head of Department/Faculty

Accounts/Finance Assistant, level 2

Accounts Assistant / Accounts Payable Clerk / Accounts Administrator / Business Accounts Administrator / Finance Assistant Junior / Cost Accountant Assistant/ Assistant Bookkeeper / Junior Cashier / Junior Credit Control clerk / Data input clerk / Accounts Receivable Clerk/ General Administrator/ Bank Reconciliation Clerk/ Cash Poster/ Finance Administrator

Professional Accounting Technician, Level 4

Assistant Auditor, Assistant Management Accountant, Assistant Financial Accountant, Accounts Payable and Expenses Supervisor, Commercial Analyst, Payroll Manager, Senior Bookkeeper, Senior Financial Officer, Tax Investigations Officer, Personal Tax Assistant and Business Tax Assistant.

Assistant Accountant, Level 3

Assistant Accountant / Trainee Accounting Technician / Accounts Clerk / Cashier Finance Assistant / Purchase Ledger Clerk / Sales Ledger Clerk

Internal audit practitioner, level 4

Provide an independent, objective assurance and consulting activity to add value and improve an organisation's operations.

Payroll administrator, level 3

Responsibility for setting up and operating the payroll within the organisation in which they are employed or on behalf of another organisation.

Financial Services Professional, Level 6

Commercial Relationship Manager, Corporate Account Manager, Commercial Product Specialist, Corporate/Business Banking Support Manager, Relationship Manager (Corporate), Operations Manager, Operations Team Lead, Product Controller Lead, Business Performance Manager, Pensions Consultant, Pensions Manager, Senior Pensions Administrator, Administration Manager.

Accountancy Professional, Level 7

Financial Accountant, Management Accountant, Tax Accountant, Tax Adviser, Tax Specialist, External Auditor, Internal Auditor, Financial Analyst, Management Consultant, Forensic Accountant and Business Advisor.

Finance and Accounts

Level 2 & 3

NVQ, BTEC, Certificate or Diploma (QCF)
Typical duration 18-24 months

Level 4 & 5

HNC/HND, Fd
Typical duration 24-36 months

Level 6 & 7

BSc (Hons), Ba, BEng, CILEX, CFA, MSc etc
Typical duration between 4-6 years