

1	Programme Title		
	International Diploma in Psychology (leading to the Certificate of Higher Education in Psychology)	NQF Level:	4

2	Description of the Programme		
	<p>The Diploma programme is designed to help you meet the linguistic and academic requirements for direct entry onto the second year of a BSc in Psychology in the College of Life and Environmental Sciences (CLES) at the University of Exeter. The learner-centred provision aims to enable you to realise your potential for academic study within the context of higher education in the UK.</p> <p>The programme consists of the first year of psychology studies in the Department of Psychology, together with specialist English and study skills tuition. You will explore the discipline of psychology through studying core areas and you will develop the technical and communication skills required for a psychology degree.</p> <p>You will experience a favourable learning environment, designed to meet your specific needs, both from the point of view of English language and study skills development and in the delivery of academic subject teaching, which is paced appropriately and supported with a generous allocation of teaching time (on average 22 hours per week).</p> <p>For all Psychology modules, lectures, tutorials, practicals and help desks will take place in the Psychology department, and INTO staff will give added teaching and support. The course will give you experience of being a first year university student and allow you to take part in university life, while at the same benefitting from extra support at INTO.</p> <p>Entry to the second year at Exeter is through UCAS application and dependent on your achieving the required academic standards (68% in English Language and Study Skills for Psychology, overall 50% or above in the other modules, including a pass in Statistics and Research Methods) and meeting the general entry requirements for the University of Exeter.</p>		

3	Educational Aims of the Programme		
	<p>This programme is designed specifically to prepare you for entry into the second year of the BSc Psychology degree programme at the University of Exeter (although the Certificate in Higher Education (Psychology) may meet the entry requirements for other universities).</p> <p>The aims of the diploma programme are:</p> <ul style="list-style-type: none"> • to enable you to study the stage 1 modules of the BSc Psychology, with additional support • to help you meet the linguistic and academic requirements for entry into the second year of your degree course at Exeter • to develop the necessary statistical and research skills required to undertake a degree in Psychology • to allow you to become familiar with the facilities in the Psychology department, meet staff and other students who you will join in your second year • to provide you with the technical, communication and personal skills that you will need both in your further studies and throughout your professional career. 		

4	Programme Structure		
	<p>The International Diploma in Psychology programme is a one year full-time programme of study at National Qualification Framework (NQF) level 4 (as confirmed against the FHEQ). This programme consists of a single stage. The programme is divided into units of study called modules which are assigned a number of credits. The credit rating of a module is proportional to the total workload, with 1 credit being nominally equivalent to 10 hours of work.</p> <p>Academic modules are based on semesters (12 weeks), with an assessment period at the end of each semester. English Language and Study Skills for Psychology is taken over a period of 24 weeks with staged assessment at the midpoint as well as at the end of the period.</p>		

The programme comprises 120 credits, divided into units of study (modules), which have credit ratings of either 15 or 30 credits. All modules are compulsory.

5 Programme Modules

The following tables describe the programme and constituent modules. Constituent modules may be updated, deleted or replaced as a consequence of the annual programme review of this programme. Details of the modules currently offered may be obtained from the College and INTO websites:

<http://psychology.exeter.ac.uk/currentstudents/modules/ug/>

http://www.exeter.ac.uk/international/into/current_students/

Stage 1: 120 credits of compulsory modules

Code	Title	Credits	Compulsory	Non-Condonable
INT1020	Psychological Concepts, Language and Study Skills	30	Yes	No*
PSY1202	Introduction to Biological Psychology	15	Yes	No
PSY1203	Introduction to Social Psychology	15	Yes	No
PSY1204	Introduction to Clinical Psychology	15	Yes	No
PSY1205	Introduction to Statistics	15	Yes	No*
PSY1206	Introduction to Research Methods	15	Yes	No
PSY1207	Cognition, Emotion and Development	15	Yes	No

* See Section 7 below for details of requirements for progression to BSc Psychology

6 Programme Outcomes Linked to Teaching, Learning and Assessment Methods

On successfully completing the programme you will be able to:

Intended Learning Outcomes (ILOs) will be accommodated and facilitated by the following learning and teaching and evidenced by the following assessment methods:

A Specialised Subject Skills and Knowledge

1. Demonstrate detailed knowledge about a range of core subject areas as defined by the British Psychological Society
2. Apply a range of methodological skills, including a variety of statistical and research techniques that are used to carry out empirical research
3. Apply skills of scientific writing in psychology, through a range of methods, at a level appropriate to the First Year of an honours degree.
4. Demonstrate proficiency in spoken and written English language in the context of the study of psychology.

Learning and Teaching activities (in/out of class)

ILO 1 is developed through lectures and tutorials. ILOs 2 and 3 are developed throughout the programme, via practical classes and lectures. Independent study also forms a major part of the programme's teaching and learning methods.

ILO4. English language and study skills classes employ a variety of learning activities and teaching methods. These include teacher-led groups, student presentations, seminars, set tasks and ELE resources.

Assessment Methods

ILOs 1 and 3 are assessed by a combination of written examinations, and continuous assessment essays.

ILOs 2 and 3 are assessed via practical reports.

ILO4. English language assessment comprises a group presentation, listening and note taking tasks, seminars and written tasks, (including note-taking, summary, paraphrasing, referencing).

B Academic Discipline Core skills and Knowledge

5. Apply skills of scientific writing and presenting results.
6. Review and critically evaluate empirical evidence using a range of defined techniques.
7. Illustrate an awareness of the wider ethical issues relating to the subject and its application.
8. Review and critically evaluate published work as well as your own work.

Learning and Teaching activities (in/out of class)

ILOS 5-8 are developed through Research Methods, Key Skills, and Statistics lectures, tutorials and practicals, the English and Study skills modules.

ILOs 5 and 8 are also developed throughout the programme in lectures, seminars, and continuous assessment. Independent study and practice also forms a major part of our teaching and learning methods.

Assessment Methods

ILOs 5 and 8 are assessed by a combination of written examinations, and continuous assessment essays.

ILOs 6 and 7 are assessed via written examinations and practical reports.

C Personal/ Transferable/ Employment Skills and Knowledge

9. Think independently, critically and creatively.
10. Identify and solve complex problems confidently and flexibly.
11. Use electronic information retrieval and management tools effectively; access information from a variety of sources.
12. Interact effectively within a group.
13. Manage yourself effectively including autonomy, time management, self-teaching, self-reflection, seeking and using feedback, personal responsibility, self-criticism.
14. Communicate effectively using the full range of currently available methods.

Learning and Teaching activities (in/out of class)

ILOs 9, 10 and 11 are developed through the process of acquiring subject knowledge and core academic skills (see A and B above).

ILO 12 is developed through group discussions in academic tutorials, through working in groups in practicals.

ILO 13 is developed through students progressing through a teaching programme that is gradually more self-managed, and the personal tutorial and Personal Development Planning system. Independent study and practice also forms a major part of our teaching and learning methods.

ILO 14 is incorporated into the English Language and Study Skills module.

Assessment Methods

ILOs 9, 10 and 11 are assessed primarily through continuous assessment essays and practical reports.

ILOs 12 and 13 are indirectly assessed – in the sense that where modules require development of these skills, it would be very difficult to achieve a good mark in the assessments without having developed such skills.

ILO14 is explicitly assessed in the English Language and Study Skills module and implicitly in the continuous part of many other module assessments.

7 Programme Regulations**Credit**

The programme consists of 120 credits. The pass mark for all modules is 40%.

You are required to achieve 120 credits in this single stage programme. You must have achieved an average mark of at least 40% across the 120 credits of assessment including the marks for any failed and condoned modules. Condonement is the process that allows you to pass a stage should you fail to achieve the required number of credits in any stage.

Progression

For entry to the second year of a psychology degree at Exeter, you must achieve an average mark of 68% in INT1020 Psychological Concepts, Language and Study Skills, and an overall mark of 50% in the remaining six Psychology modules. You must also pass PSY1205 Introduction to Statistics. Additionally you must also pass the statistics exam component of PSY1205 at 40%. If progressing, assessment at stage 1 does not contribute to the summative classification of the final award of the psychology degree at Exeter.

Assessment and Awards

If you fail or do not wish to progress to a psychology degree at Exeter, assessment in all 120 credits of this single stage programme contributes to the classification of the award.

Classification

The marking of modules and the classification of the Certificate of Higher Education (Psychology) award broadly corresponds to the following percentage marks:

Distinction 70%+
Pass 40-69%

A distinction in the programme will be awarded for at least 68% in INT1020 Psychological Concepts, Language and Study Skills and an average of 70% overall in other modules.

Full details of [assessment regulations for UG programmes](#) can be found in the Teaching Quality Assurance Manual (TQA) on the University of Exeter website. [Generic marking criteria](#) are also published here.

Please see the [Teaching and Quality Assurance Manual](#) for further guidance.

8 College Support for Students and Students' Learning

All INTO Diploma in psychology students will be allocated a personal tutor and will normally retain the same tutor throughout their time at INTO. You will have a formal meeting with your personal tutor on a regular basis (at least once per semester). Since teaching rooms and staff offices share the same building and staff operate an open door policy, a student/tutor relationship is quickly established and maintained. Personal tutors liaise with the Programme Manager, who takes responsibility for the programme as a whole and provides a second line of support to students.

Personal and Academic tutoring

It is University policy that all Colleges should have in place a system of academic and personal tutors. The role of academic tutors is to support you on individual modules; the role of personal tutors is to provide you with advice and support for the duration of the programme and extends to providing you with details of how to obtain support and guidance on personal difficulties such as accommodation, financial difficulties and sickness. You can also make an appointment to see individual teaching staff. A University-wide statement personal tutoring is included in the University's Personal Tutor Code of Practice at [http://admin.exeter.ac.uk/academic/tls/tqa/Part%206/6B\(2010\)Personal%20Tutor%20System%20CoP%20FINAL.pdf](http://admin.exeter.ac.uk/academic/tls/tqa/Part%206/6B(2010)Personal%20Tutor%20System%20CoP%20FINAL.pdf)

and is supported by resources for personal tutors at:

<http://as.exeter.ac.uk/support/staffdevelopment/aspectsofacademicpractice/personaltutoring>

Student/Staff Liaison Committee enables students and staff to jointly participate in the management and review of the teaching and learning provision.

Learning Resources

In addition to the centrally provided services detailed below, INTO University of Exeter also provides

- Its own computer suites, printing facilities and AccessAbility.
- One-to-one language tutorials to support subject assignments.
- Dedicated support for applications for further study.
- Dedicated online resources on ELE for each programme and module
- Language counsellors who speak a range of languages and who provide pastoral care and can communicate in the student's own native language.
- A social programme specifically for INTO University of Exeter students

With regard to specific learning difficulties, depending on the needs, we put in place a support package. We have a member of staff trained in dyslexia diagnosis and support. We also liaise with AccessAbility, who can provide information and resources. Some examples of support are:

- One-to-one tuition for specific learning difficulties
- Mentors for students with mental health problems
- Diagnostic tests for specific learning difficulties
- Guides, readers or scribes
- Access to Braille versions of text

- Sign language interpreters
- Note takers
- Technical needs assessments (also for Disabled Students' Allowance (UK nationals only))
- Extra time allowance where necessary, for example, for exams.

However, for International Students there are likely to be cost implications for some of these support elements.

9 University Support for Students and Students' Learning

The following units at Exeter between them provide a wide range of student support services:

Learning Resources At Exeter, the University Library maintains its principal collections in the main library buildings on the Streatham and St Luke's campuses, together with a number of specialist collections in certain Colleges. The total Library collection comprises over a million volumes and 3000 current periodical subscriptions.

IT Services provide a wide range of services throughout the Exeter campuses including open access computer rooms, some of which are available 24 hours, 7 days a week. Helpdesks are maintained on the Streatham and St Luke's campuses, while most study bedrooms in halls and flats are linked to the University's campus network.

- [Student Counselling Service](#) - available free of charge, to provide confidential help and support.
- [Student Health Centre](#)
- [Study Skills Service](#) - can provide one-to-one guidance and information on all aspects of academic study and skills.
- [Family Centre \(Streatham campus\)](#) provides high quality care and education for early-years children of students and staff.
- [Student Advice Centre](#) (Guild of Students, first floor, Devonshire House) is your first port of call for free, impartial and confidential advice on a range of issues: housing, finance, and academic matters.
- [Students' Guild](#): is the students' union of the University of Exeter.
- [Student complaints](#) procedure.
- [Chaplaincy](#) - here to support and encourage students from Christian and non-Christian faiths
- [The International Student Support Office](#) supports non UK students across all University of Exeter campuses.
- [INTO University of Exeter](#) partnership provides English Language and other preparatory courses for international students.
- [AccessAbility](#) (Previously called the Disability Resource Centre [DRC]. The University is committed to supporting disabled students, staff and visitors on all its campuses. AccessAbility aims to provide advice, guidance, signposting to other services and, in some cases, face-to-face assistance.
- [Employability and Graduate Development](#) has over 40 staff working to help you improve your chances of getting a great job after you graduate. They provide expert advice to enable you to plan your future, through guidance interviews, psychometric testing, employer presentations, skills events, practice job interviews and CV preparation.

10 Admission Criteria

All applications are considered individually on merit. The University is committed to an equal opportunities policy with respect to gender, age, race, sexual orientation and/or disability when dealing with applications. It is also committed to widening access to higher education to students from a diverse range of backgrounds and experience.

For entry to the Diploma in Psychology (leading to the Certificate of Higher Education (Psychology)), academic subject entry requirements are:

Satisfactory completion of A-levels or equivalent; 300 UCAS Tariff points e.g. BBB or equivalent where A = 120, B = 100, C = 80 excluding General Studies. International Baccalaureate: 30 points.

Or first year of overseas university programme; or a recognised Foundation programme elsewhere in the UK at a level which meets the normal academic entry requirements for first year entry but which does not meet the linguistic requirements. Country-specific entry qualifications can be obtained from [INTO Admissions](#).

Mathematics – levels to be determined on a country-by-country basis, broadly equivalent to a C grade at GCSE level. IB to incl SL Maths 5 / HL Maths 4 if GCSE Maths not offered.

Must include one of these subjects at A or AS level or equivalent: Biology; Chemistry; Computing; Design and Technology; Electronics; Environmental Studies; Geography; Geology; Maths/Pure Maths/Further Maths; Physics; Psychology; Science (applied); Statistics.

English IELTS 6.0 with 5.5 in writing and listening and 5.0 in all other skills (or equivalent).

Local language A-Level can be accepted.

Students who achieve an average of 50% in the psychology modules in the International Diploma in Psychology, including a pass in Statistics and Research Methods modules and with at least 68% in English Language and Study Skills, may apply via UCAS for entry to the second year of a psychology degree programme offered by the College of Life and Environmental Sciences (CLES) at the University of Exeter. Application to the degree programme will be through UCAS only and candidates must also satisfy the general admissions requirements of the University of Exeter.

11 Regulation of Assessment and Academic Standards

Each academic programme in the University is subject to an agreed College assessment and marking strategy, underpinned by institution-wide assessment procedures.

The security of assessment and academic standards is further supported through the appointment of External Examiners for each programme. External Examiners have access to draft papers, course work and examination scripts. They are required to attend the Board of Examiners and to provide an annual report. Annual External Examiner reports are monitored at both College and University level. Their responsibilities are described in the University's code of practice. See the [University's TQA Manual](#) for details.

A programme manager will be appointed to monitor the programme and ensure that student requirements are catered for. The programme manager will also be responsible for monitoring overall student progress throughout the year.

The Centre's review and evaluation system allows for staff and student feedback on all aspects of the course. Course reviews are a standard requirement and are summarised and passed to Centre staff meetings and the Centre's Learning and Teaching Committee. Teaching observations are carried out regularly by academic managers, and teaching staff take part in peer observation and review.

12 Indicators of Quality and Standards

The College of Life and Environmental Sciences ensures that students studying on the International Diploma in Psychology (leading to the Certificate of Higher Education (Psychology)) meet the accreditation standards required by the psychology institutions for direct entry of students into the second year of a psychology degree programme through representation at Examination Boards.

13 Methods for Evaluating and Improving Quality and Standards

The University and its constituent Colleges draw on a range of data to review the quality of educational provision. The College documents the performance in each of its taught programmes, against a range of criteria on an annual basis through the Annual Programme Monitoring cycle:

- Admissions, progression and completion data
- In Year Analysis data
- Previous monitoring report
- Monitoring of core (and optional) modules
- External examiner's reports and University and College responses (reported to SSLC)
- Any Professional, Statutory and Regulatory Body/accrediting body or other external reports
- Consultation with employers and former students
- Staff evaluation
- Student evaluation
- Programme aims

Subject areas are reviewed every five years through a [periodic subject review](#) scheme that includes external contributions.

14	Awarding Institution	University of Exeter
15	Lead College/Teaching Institution	INTO University of Exeter,
16	Partner College(s)/ institution	College of Life and Environmental Sciences
17	Programme accredited/validated by	University of Exeter
18	Final Award(s)	Certificate of Higher Education (CertHE)
19	UCAS Code (UG programmes)	N/A
20	NQF Level of Final Award(s):	4

21	Credit (CATS and ECTS)	120 (60)		
22	QAA Subject Benchmarking Group (UG and PGT programmes)	Psychology		
23	Origin Date:	31/01/2013	Last Date of Revision:	04/02/2014