

TQAE CONNECT: EXTERNAL EXAMINER ROLL-OUT PACK

You have received this roll-out pack as part of the activities surrounding the launch of TQAE Connect - for External Examiners.

The aim of the system is to replace many of the old manual workflows and provide information for External Examiner covering nomination, addition, extension, annual report management, External Examiner portal and External Examiner workflows.

Accessing TQAE Connect

To access TQAE Connect, please click on the link below.

<https://tqae-connect.exeter.ac.uk/>.

Technical Support

If you are having difficulty getting into TQAE Connect or are having issues with the operation of the system, please contact our support team at the following email address: Support-tqae-connect@exeter.ac.uk.

If you have process related 'TQAE' type questions, please contact the Q&S team at the following email address: qualityandstandards@exeter.ac.uk.

If you have submitted a support request for request for assistance with one of the External Examiner processes, information on what happens next is provided below:

On submission of your email to the support address, an automated email will be generated to confirm receipt of your email. You should then get a response from the technical support team within four working hours of sending your original support email. The technical support operative will then work with you to identify the cause of the problem that you are reporting and to provide details of how it will be resolved.

Support for TQAE External Examiner is only available during University business hours.

Training

Several training resources have been produced and these can be accessed via the links below:

- External Examiner user guide videos for the following workflows:
 - [External Examiner: Nomination - Undergraduate](#)
 - [External Examiner: Nomination - Post-graduate](#)

- [External Examiner: Nomination](#)
- [TQAE Connect User manual](#)

Please contact qualityandstandards@exeter.ac.uk if you have any further questions.

For more information on TQAE Connect, visit the [TQAE Connect website](#).