



University
of Exeter

Overview of Support Services



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Introduction to the Education Welfare team in Penryn

RESTRICTED

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Who we are

- Alex Lewis Education Welfare manager
 - Fiona Williams Education Welfare adviser
 - Sally Wears Education Welfare adviser
 - Tracey Burrell Education Welfare officer
-
- We are part of Exeter University Wellbeing services and are based in Penryn where we work alongside a wide range of [student support](#) and specialist team from FXPlus
 - We are a confidential service and will ask you to complete a [Consent to Liaise form](#) ahead of or at a meeting with us.



What can we help with?

- Concerns about the impact of health or welfare issues on your studies.
- Dedicated 1-1 support for students as part of the Exeter Cares team.
- Advice and assistance with support available internally and externally. Bespoke inductions.
- Advice and assistance with [mitigation](#) alongside long term support and adjustments through “[Health Wellbeing and Support for Study](#)” procedures.
- Field trip support and adjustments.
- **If you are worried about an element of your studies impacting upon your health or welfare please get in touch as we are here to help!**



How can we be accessed?

- Opening hours are 09:00 – 17:00 Monday to Friday
- Appointments will need to be booked in advance by self-booking a drop in on our [webpage](#) or by emailing welfare.penryn@exeter.ac.uk
- Options include: - Video meetings, Telephone meetings and in person meetings.
- Online chat drop ins accessed from [our webpage](#) between 10am and 12pm on Tuesday and Thursday morning from week 2 to 12 each term.





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Accessibility Support

Penryn Campus

Accessibility@fxplus.ac.uk

What we do:

We support students with disabilities, learning differences long term health conditions, mental health conditions.

Create Individual Learning Plans

- An Individual Learning Plan (ILP) is a document that lets your course team and the exams office know of any adjustments you may need

Support students with DSA Applications

- Disabled Student Allowance (DSA) is a government grant that allows students to access specialist support such as assistive technology, one to one mentoring or study skills

Contact us: Accessibility Team



Accessibility@fxplus.ac.uk



Via the student helpdesk **01326 370460**

Accessibility Appointments





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Hello and Welcome!

Support for your studies

You have a team of people to support you with your research and develop a wide range of academic skills:

Academic Liaison Librarians

Using the library, research skills and digital literacy.

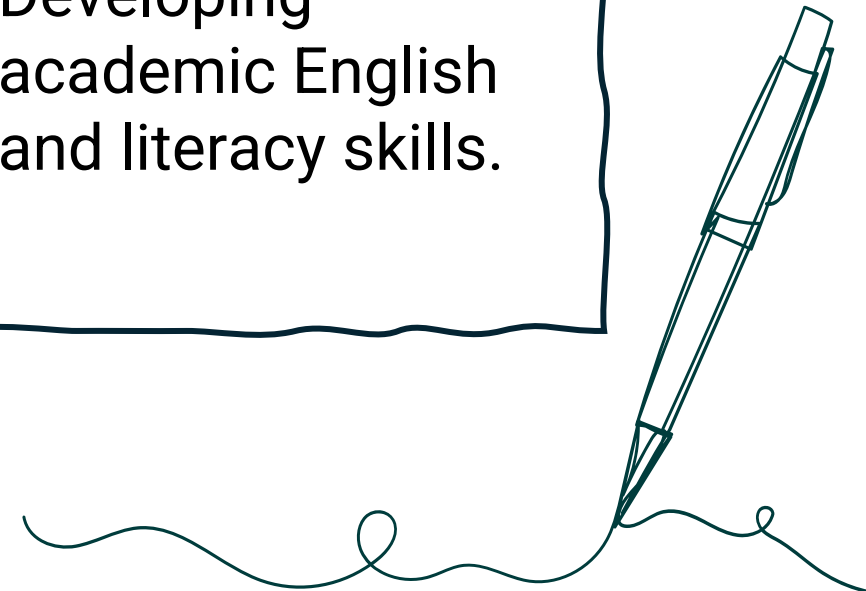
Academic Skills Advisors

Supporting writing, referencing, and study skills.

EAP Tutors

English for Academic Purposes

Developing academic English and literacy skills.





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Who we are.....



Academic Skills Advisors

We are a team of teachers and advisors that support student learning. We do this through:

- ☐ Individual advice at 1:1 appointments.
- ☐ Providing study guides and learning resources
- ☐ Running workshops on specific skills.

The list of academic skills that we can support is quite long! It includes: revision, time management and organisation, presentation skills, academic writing, referencing, managing competing deadlines and using feedback, to name just a few.

What we do.....

We offer 1:1 appointments.

<https://libguides.exeter.ac.uk/skillsappointments>



University
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Library

University of Exeter / LibGuides / Study Skills / Appointment bookings / 1:1 appointments with a Study Skills Adviser

Appointment bookings: 1:1 appointments with a Study Skills Adviser

Search LibGuides for

Search

Why book an appointment?

Your Exeter and Cornwall-based Study Skills advisers provide guidance on developing your study skills whilst at the University of Exeter. This can include getting organised, time management, presentations, reading, note-taking, working in groups, referencing, reflective writing, planning a dissertation, and strategies for drafting, structuring and revising academic writing.

Please note: we do not offer a proof reading service, but we do offer general feedback on drafts of your academic writing.

Book a one-to-one appointment by selecting your location in the boxes below.



Appointments: For courses based in Exeter

[Book a 1:1 in-person or online Study Skills appointment here.](#)

Are you studying a course based in Exeter and want advice on Maths and Stats specifically?

[Book an appointment with a specialist Maths and Stats Adviser](#)

If you can't find a suitable appointment time, please email studyskills@exeter.ac.uk and we will do our best to fit you in.

Appointments: For courses based in Cornwall

Book a 1:1 appointment online or in-person by clicking on the links below.

[Book an online appointment here.](#)

[Book a face-to-face appointment at Penryn campus here.](#)

Please note:

- If you would like us to review your writing, we ask that you email us a draft in MS Word format before the appointment. If you share an online link to your document, please ensure it is accessible to your adviser you will have the appointment with.
- If you can't find a suitable appointment time please email ask@fxplus.ac.uk and we will do our best to fit you in.

What we do.....

Study skills online resources:

<https://libguides.exeter.ac.uk/skillsonlineresources>



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Library

University of Exeter / LibGuides / Study Skills / Guide to Scientific Writing / Top Tips - Scientific writing

Search LibGuides for ...

Guide to Scientific Writing

Top Tips - Scientific writing

- Quick video guide to scientific writing
- Video
- Word version of whole guide (screen reader compatible)

10 step guide to scientific writing

Scientific writing style & language

How to structure a scientific report

Presenting tables and figures

Using the tabs on the left of the screen you can find out lots of useful information and examples of how to understand and use your assessment feedback to help you improve your performance.

If you prefer, you can also access a word version of this guide by choosing the Guide to Scientific Writing Word.Doc in the first tab on the left of this page

However, if you're short on time, we have created this short video as a quick guide. The video is interactive so please click on any of the links for more information along the way.

Video



Interactive Video

0:00 / 5:31

Word version of whole guide (screen reader compatible)

- Guide to Scientific Writing Word.Doc

[Next: 10 step guide to scientific writing >>](#)

Last Updated: Sep 5, 2025 3:15 PM | URL: <https://libguides.exeter.ac.uk/scientificwriting> | [Print Page](#)

Tags: report writing, science reports, science writing, scientific reports


Login to LibApps
Report a problem

RES


Welcome to your suite of online resources! Browse the Study Skills below and click on the images to access the resources.

You can also access quick videos and workshop recordings on your [Library & Study Skills Training A-Z](#), and view your [Study Skills Support and Exam Preparation reading list](#) for more advice and guidance.


Academic Reading




Academic Writing




AI: Understanding It




Coding




Critical Thinking




Digital Skills




Dissertations & Final Year Projects




Exams and Revision



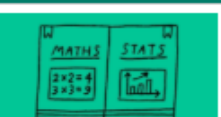
Group Work



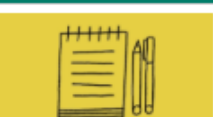
Lectures, Seminars & Tutorials




Mathematics




Notemaking




Poetry




Presentations




Problem Solving




Referencing & Academic Honesty




Reflective Writing




Scientific Writing




Statistics



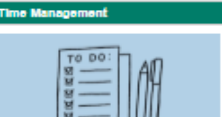
Statistical Software



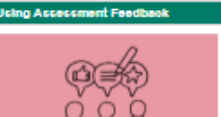
Study from Home



Time Management



Using Assessment Feedback



RES

Last Updated: Sep 8, 2025 10:57 AM | URL: <https://libguides.exeter.ac.uk/skillsonlineresources> | [Print Page](#)

Tags: online materials, self-study resources, study skills guidance, study skills materials

Login to LibApps
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Study skills workshops

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<https://libguides.exeter.ac.uk/essentialkit>

Skills topics we cover

Essential Kit [Level One: Pathfinding](#) [Level Two: Exploring](#) [Level Three: Expeditions](#)

This is your 'Essential Kit' - everything that all students need to know about study.

- Reading lists & Library search
- Why use library/academic sources & evaluating sources
- Academic reading & notemaking
- Planning your time and your studies
- Academic writing & taking a critical approach
- Referencing & academic honesty
- Understanding & using feedback
- Exams and revision
- Digital skills stage & AI literacy:
 - Get digital ready: Learn how to use essential tools used at the university
 - AI Essentials: how AI works and how to evaluate different platforms (for responsible, ethical + sustainable use)
 - Thinking critically about AI outputs
 - Ethics & AI: What should we be aware of?
 - Cybersecurity and digital identity basics (coming soon)

OCT
1
4:00pm
AI Essentials: Know It, Use It, Question It
60 attending
[View Details](#) [View Calendar](#)

OCT
7
1:30pm
Improving your Critical Writing (level 2&3)
21 attending
[View Details](#) [View Calendar](#)

OCT
8
2:00pm
AI Research Assistants Explained
39 attending
[View Details](#) [View Calendar](#)

OCT
9
2:30pm
Identifying and evaluating sources for academic success
10 attending
[View Details](#) [View Calendar](#)

OCT
10
1:00pm
Crafting Clever GenAI Prompts: Going beyond basics
31 attending
[View Details](#) [View Calendar](#)

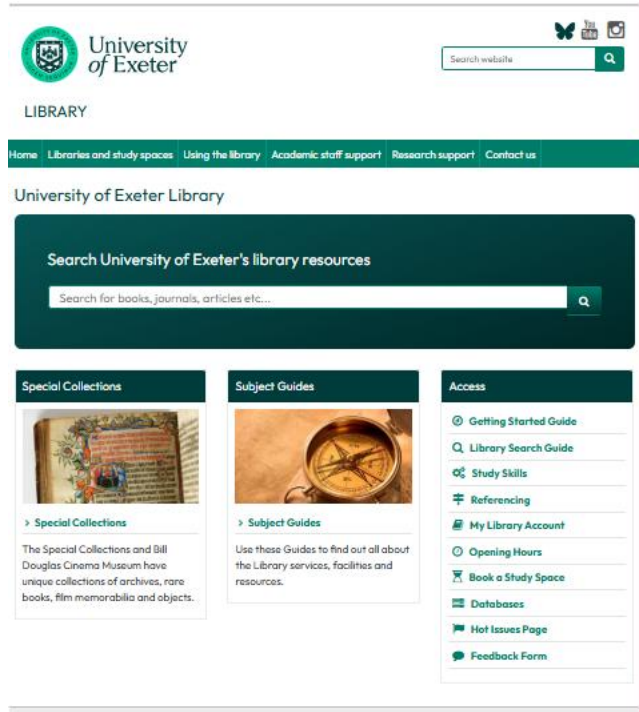
OCT
13
1:30pm
Academic Reading and Notemaking
12 attending
[View Details](#) [View Calendar](#)

OCT
13
4:00pm
GenAI under the microscope: Thinking critically about it
31 attending
[View Details](#) [View Calendar](#)

OCT
15
11:30am
Searching Smarter: Advanced searching in Library Search
9 attending
[View Details](#) [View Calendar](#)

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How to find us:



Access

Getting Started Guide

Library Search Guide

Study Skills

Referencing

My Library Account

Opening Hours

Book a Study Space

Databases

Hot Issues Page

Feedback Form



development.



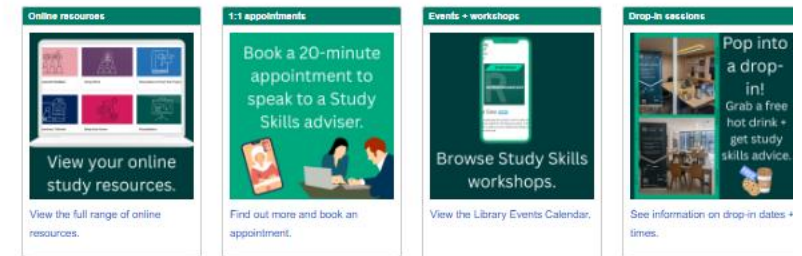
Find guidance on these skills and more below!

Scroll down to view online resources, and find out how to book a one-to-one appointment with an adviser, attend a workshop, or go into a drop-in.

We look forward to advising you.



Take a look at how Study Skills resources and sessions form part of the Library's Essential Kit for Study and Research, and view your A-Z of Study Skills training videos.



Just to recap:

1:1 support either online or in person on both the Penryn and Falmouth campuses

Online resources to access at any time

Study skill sessions on various academic skills

Write Time

SUPPORTING YOUR WELLBEING

Multifaith Chaplaincy

- Support for students of faith
 - Prayer & meditation spaces
 - 24/7 Muslim Prayer Room at Penryn
 - Connections with local faith communities
- Pastoral care for all
- Warm welcome from volunteer chaplains: Tea, coffee, shared meals
- Activities: Gardening, crafting, movie nights
- Conversation and company
- Quiet space



Meet our Advisors



Who are we?

A team of 3 advisors – Jo B, Katie, and Jo R



We offer appointments via Teams, in person, or over the phone. We also have regular open drop-in sessions on Falmouth and Penryn Campuses.

You can reach us by:

- Booking an appointment on our website
- Emailing us on advice@thesu.org.uk



What can we do for you?

Free, independent, confidential, impartial advice about:

- Academic issues – Appeals, Complaints, Academic and Non-Academic Misconduct
- Student Finance issues - Student loans, bursaries, grants, tuition fees, welfare benefits, income tax, council tax, financial hardship, debt problems, debt management and budgeting



- Housing Issues – How to secure accommodation, tenancy agreements, deposits, disrepair, housing safety, housing rights, housing costs, advice for living with others.
- Money and Budgeting worries - Student loans, bursaries, grants, tuition fees, welfare benefits, income tax, council tax, financial hardship, debt problems, debt management and budgeting.
- Consumer Rights - What you can expect as a consumer/student.
- Employment rights

You can also reach out to your reps for support!

- Course reps can help support with **academic issues that are impacting a significant number of students on your course.**
- You may not be alone in the issue you're experiencing; it's always worth checking with your rep to see if any other students have raised the same problem.
- If you would like to become the rep for your course, sign-ups will be open from Monday 15th September!
- No previous experience necessary; if you are a confident public speaker, or a good listener, or are passionate about your course and how it's run or just want to support your peers – you'd make a great rep!





www.thesu.org.uk

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