

Employer Support Confirmation

[PGCert / PGDip / MSc Leading Clinical Research Delivery \(Online\)](#)

This form must be completed and signed by the applicant's line manager (or an equivalent) and submitted as part of the programme application. It confirms the organisation is aware of the applicant's planned study and will support reasonable flexibility while the applicant remains in post.

Section A: Applicant details (completed by applicant)

Full name	
Current job title	
Programme route (tick one)	PGCert (1-Year) <input type="checkbox"/> PGDip (2-Year) <input type="checkbox"/> MSc (2-Year) <input type="checkbox"/> MSc (3-Year) <input type="checkbox"/>
Proposed start date (month/year)	

Section B: Line manager details (completed by employer)

Organisation name	
Organisation address	
Line manager full name	
Line manager job title	
Telephone	
Email	

Section C: Employer support statements (tick both)

I confirm I am the applicant's line manager (or delegated approver) and I support their application to undertake this programme alongside employment.

I understand the programme is delivered part-time while in role; A typical study commitment is around 15 hours per week on average, with variation across the year. Where operationally feasible, I confirm I will enable reasonable flexibility, including some study time during working hours where feasible, so the applicant can meet teaching and assessment requirements.

Section D: Supervision / Mentoring Arrangements During Study (tick one)

Option 1: Workplace mentor / supervisor available

Our organisation will identify a suitably senior colleague to mentor and/or supervise the applicant during their studies, and will facilitate access to relevant research learning opportunities (e.g., through local studies, services or projects). This support will help them develop the following [Capabilities in Practice](#):

PGCert stage:

- To develop an in-depth understanding of the clinical research ecosystem.
- To manage the steps involved in data collection within a networked clinical research study.

PGDip stage:

- To identify and evaluate the key processes of research (including what steps must happen before a research study can begin).
- To understand other stages within a networked clinical research study.

Option 2: No workplace mentor / supervisor available

Our organisation cannot provide an internal mentor or supervisor. I will support the applicant to identify an appropriate external mentor (e.g., via local research infrastructure). If needed, the programme team can advise (email: PG-LCRDinfo@exeter.ac.uk).

Section E: Declaration and signature

Line manager signature:	
Name (print):	
Date:	