



EXETER-FUDAN FELLOWSHIP GUIDELINES 2026

1. Overview

The Exeter-Fudan Fellowship programme has been established to promote research collaboration in areas in which the two institutions share common objectives. Each university will support up to three academics to take up a research placement at the partner university over the course of the 2026 calendar year, with placements expected to last up to two weeks each.

Each partner university commits to supporting outbound academic staff with domestic and international travel costs, and also to supporting the visiting scholar with accommodation, subsistence and local travel costs, with details to follow in these guidelines.

2. Selection Criteria

The following selection criteria have been established:

- **Contribution to 'global strategies':** Applicants should outline the collaboration's contribution to their respective Faculty and home university's Global Strategy.
- **Purpose of award:** It is essential that the application specifies the Fellowship's award objectives, which can include:
 1. Development of joint publications
 2. External grant applications
 3. Education collaboration
 4. Potential for new knowledge acquisition
 5. Potential for impact in addressing global challenges and SDGs
- **Detailed Fellowship plan:** Applicants should establish a clear itinerary and outline the day-to-day activities that they propose to undertake at the partner, along with confirmation that the plans have the agreement and support of the Host academic and their academic department.
- **Quality and likelihood of proposed outcomes:** Applicants are required to set a strong case with tangible outcomes of the proposed activity. This should be accompanied with indicators of how the achievement of the objectives will be measured and expected follow-up activity.
- **Evidence of previous exploratory work:** It is expected that applicants have had previous contact with their colleagues at the partner institution. Evidence of previous work relating to the project referred to in the application, as well as previous collaboration activities will be considered.
- **Invitation letter from the host institute or department at the host university.** At Exeter, this should be issued by the Head of Department or Director of Global Engagement. At Fudan, this should be issued by the Head of host Department or School and be presented to Office of Global Partnerships.
- **Endorsement letter from the home institution.** At Exeter, this should be the Head of Department or Director of Global Engagement. At Fudan, this should be issued by the Head of home Department or School and be presented to Office of Global Partnerships.



3. Funding and Administrative Structure

Funding structure of the Exeter-Fudan Fellowship has been defined as follows (refer to details in the *Budget and Payment Plan*):

	International flight	Local Travel	Subsistence	Accommodation
Exeter faculty	Exeter	Exeter	Exeter	Exeter
Fudan faculty	Fudan	Fudan	Fudan	Fudan

- **Number of Fellows:** The scheme supports up to three fellowships per year in each direction (three from Fudan to Exeter and three from Exeter to Fudan). Fellowships are not necessarily synchronous and are not required to be considered as direct exchanges – each Fellow may take up their placement at the Partner when best suits their schedule, and in accordance with the availability and the agreement of both the Host and the Home Faculty or Department.
- **Costs:** Fudan will meet all eligible costs associated with the outbound Fudan academic according to the university financial regulations, and Exeter will meet all eligible costs associated with the outbound Exeter academic, within the agreed maximum value of the Fellowship award (see Budget Plan table at end of these Guidelines)
- **Confirmation:** Fellowship awards are subject to agreement (including the proposed timing of the placement) by both the Host and the Home Department or Faculty.
- **Faculties:** It is expected that each of the three Faculties at Exeter will host one of the incoming Fudan Fellows and will each send one Fellow to Fudan over the course of the 2026 calendar year.

4. Application process and notes

- 1) This funding call will be run according to the following timeline:

Call Opens	Monday 9 March 2026
Application deadline	Friday 1 May 2026
Announcement of result	May 2026
Academic travelling time	August – December 2026 Please note, Fudan academics travelling to Exeter on this scheme may do so at any stage in 2026. Exeter outbound academics should plan travel to Fudan between August and December 2026 only.

- 2) Applicants must complete the Application Form which will be made available at Exeter via <https://www.exeter.ac.uk/departments/globalpartnerships/> and at Fudan via <https://ogp.fudan.edu.cn/>
- 3) Exeter applicants will be informed of the outcome of their application by Global Partnerships and Fudan applicants will be informed by Office of Global Partnerships.
- 4) The visit should be **NO MORE THAN two weeks.**
- 5) An after-visit report by the Exeter academic is required to be submitted to Exeter’s Global Partnerships and an after-visit report by the Fudan academic is required to be submitted to Fudan Office of Global Partnerships within four weeks of the end of the visit.



University
of Exeter



- 6) Application guidelines can be found from the website of Office of Global Partnerships at Fudan University (<https://ogp.fudan.edu.cn/>); at Exeter, the guidelines will be available on the Global Partnerships website alongside the application form.
- 7) PhD candidates and Postdoc researchers are not eligible to apply for this scheme.

5. For enquiries, please contact:

For Exeter applicants:

Liam Roberts, Regional Head (China), Global Partnerships

Email: L.P.J.Roberts@exeter.ac.uk, Tel: +44 (0)7866 139 578

For Fudan applicants:

Ms Ying Wang, Deputy Director, Office of Global Partnerships

Email: wang_ying@fudan.edu.cn, Tel: +86 (21) 5566 4383

Updated in March 2026

Global Partnerships at University of Exeter & Office of Global Partnerships at Fudan University



Budget and payment plan of Exeter-Fudan Fellowship Programme

For Exeter academics travelling to Fudan

	Content	Party to cover	Amount	How and when will be payment be done
Travel	Round-trip transportation (including domestic UK travel [by rail or personal vehicle] between Exeter and London for visa and flights; one <u>return economy international airfare</u> to/from Shanghai.	Exeter	up to £1,200	Outbound Exeter academics will be provided with a budget code (maximum value of £3,000) to manage the Fellowship costs which are being met by Exeter. Fellows are required to make their own bookings using Key Travel as the University's sole contracted travel agent, and to abide by the University of Exeter's Travel Policy including by submitting a complete Travel Risk Assessment Form with all details available on our Sharepoint . Exeter academics should please contact Global Partnerships with any questions on cost eligibility or budget management.
Logistics	Chinese visa application and processing fee; subsistence in the UK [up to £40 per day maximum] associated with reaching the Chinese visa centre or international airports	Exeter		
Accommodation	Accommodation in Shanghai for up to 14 days	Exeter	Up to £1,800	The Exeter Fellow is advised to communicate with the host academic at Fudan in advance about suitable accommodation options in the vicinity of the University
Subsistence	Daily subsistence for up to 14 days	Exeter		The Exeter Fellow should retain all receipts if claiming subsistence costs back from Exeter upon completion of the Fellowship
Access to facilities	Fudan host faculty or department shall make suitable arrangements for Exeter academics to access necessary resources during the course of the Fellowship. The first contact point for Exeter visiting academics are their host academics at Fudan University.			



Notes:

- 1) WeChat and Alipay are more commonly used payment methods than credit card and cash in China. Academics travelling to China are advised to install one of the apps into their mobile phone and associate a bank account to enable the mobile payment in China.
- 2) Fudan may be able to provide advice regarding suitable accommodation options, but all eligible accommodation costs will be met by Exeter and should be secured through booking your accommodation using Key Travel as advised in the table above.
- 3) Exeter outbound Fellows must book economy class return tickets and should advise Global Partnerships if they are planning an extended stay beyond the agreed timeline of the Fellowship

For Fudan academics travelling to Exeter

	Content	Party to cover	Amount	How and when will be payment be done
International Flight	Round-trip international flights	Fudan	economy class return tickets only	
Domestic travel	Travel between Shanghai Airports and Fudan University (or home)	Fudan	Fudan academics please talk to Office of Global Partnerships.	
Local Travel	Domestic UK travel between London airports and Exeter (by rail, coach or connecting flight)	Fudan	Please see the regulation document at Fudan Financial Office for details. Fellows should abide by all the financial regulations for oversea visits: https://www.cwgl.fudan.edu.cn/WFManager/home.jsp#	Fellows will secure funding from Fudan to cover their eligible costs while on the Fellowship at Exeter, including local travel within the UK
Accommodation	Accommodation in Exeter for up to 14 days	Fudan	(见财务处主页-国家制度-《各国家和地区住宿费、伙食费、公杂费开支标准表（短期）》，所有访问人员的出国报销事项需遵守出国费用标准。访问人员在完成出访任务回国后向国合处申请拨款，并自行在财务处网站上办理报销手续。)	Accommodation will be arranged and booked by the Fudan Fellow



Subsistence	Subsistence for up to 14 days	Fudan		to be claimed through Fudan
Access to facilities	Exeter will make suitable arrangements for Fudan academics to access necessary resources during the course of the Fellowship. The first contact point for Fudan visiting academics are their host academics at the University of Exeter.			

- 4) Contactless debit or credit card payment (Visa and Mastercard) or mobile payment methods are the most commonly used payment methods in the UK. Please note that the University of Exeter is a cashless campus, where cash is not accepted. Cash may be accepted at other businesses in the UK but is not guaranteed.
- 5) Exeter may be able to provide advice regarding suitable accommodation options, but all eligible accommodation costs will be met by Fudan