



# **Individual Learning Plans (ILP)**

for Students

**University of Exeter**

**Student Records Systems Team**

**Enterprise Applications - ExeterIT - Academic Services**

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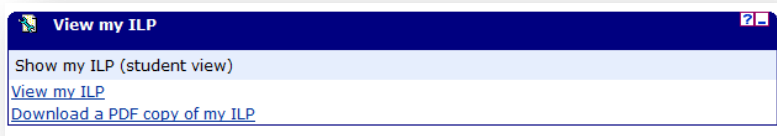
## Document Version History

13/11/2014 – Draft – Ian Ashelford ([i.ashelford@exeter.ac.uk](mailto:i.ashelford@exeter.ac.uk))

25/11/2014 – Version 1 – Ian Ashelford ([i.ashelford@exeter.ac.uk](mailto:i.ashelford@exeter.ac.uk))

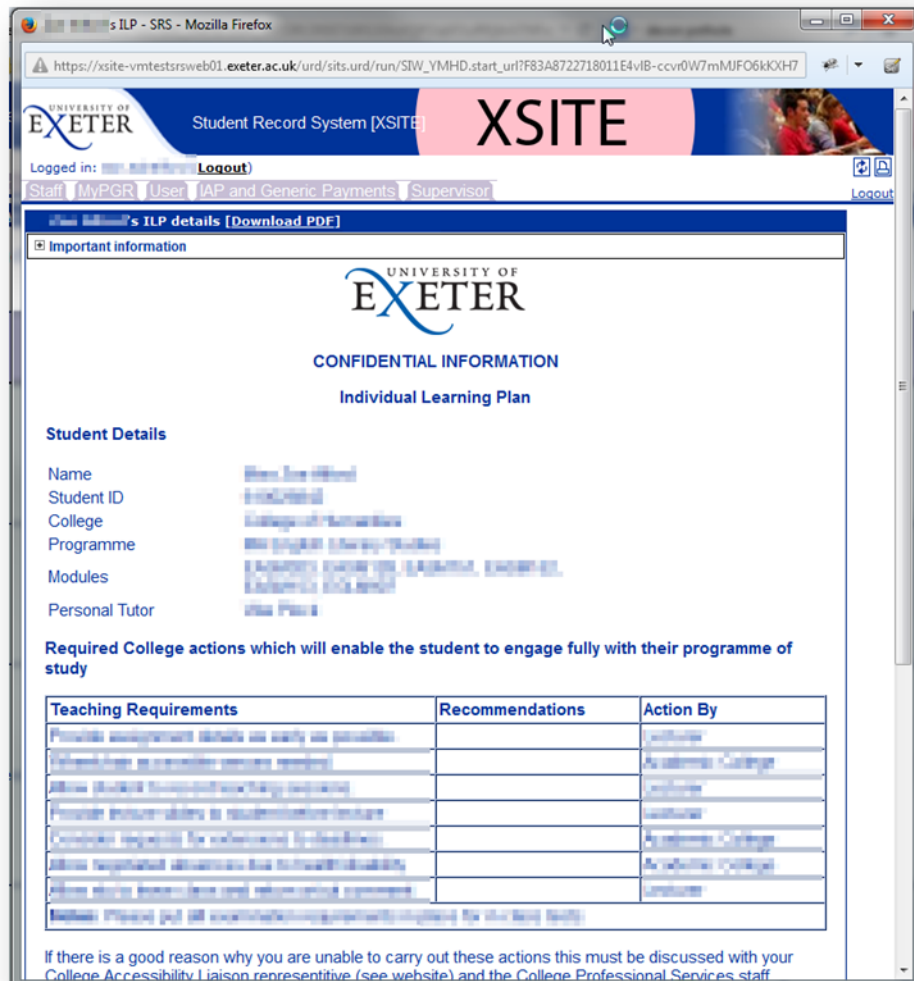
## Accessing Your ILP in SRS

Log into the Portal and click on the 'Student Records' button. You will see a blue box –



**Can't see this box?** You will have had a meeting with an AccessAbility or Wellbeing advisor and they will have set up an ILP for you. If this is not the case, please log an enquiry in SID Online to confirm its status.

Click on the link to 'View my ILP', it will load all of the details you discussed with your advisor.



The screenshot shows the XSITE Student Record System interface. The header includes the University of Exeter logo, the text "Student Record System [XSITE]", and a large "XSITE" logo. Below the header, there is a "Logged in:" section with a "Logout" button and navigation tabs for "Staff", "MyPGR", "User", "IAP and Generic Payments", and "Supervisor". The main content area is titled "Student's ILP details [Download PDF]" and contains a section for "Important information".

**UNIVERSITY OF EXETER**  
**CONFIDENTIAL INFORMATION**  
**Individual Learning Plan**

**Student Details**

Name	Ben Smith
Student ID	12345678
College	College of Arts
Programme	BA (Hons) History
Modules	History 1000, History 2000, History 3000
Personal Tutor	John Doe

**Required College actions which will enable the student to engage fully with their programme of study**

Teaching Requirements	Recommendations	Action By
Provide assessment details as early as possible		Academic
Identify any specific needs required		Academic/College
Allow student to work independently		Academic
Provide resources to support learning		Academic
Consider request for additional resources		Academic/College
Allow requested resources to be available		Academic/College
Allow student to work independently		Academic

Notes: Please get all recommendations signed by the relevant staff.

If there is a good reason why you are unable to carry out these actions this must be discussed with your College Accessibility Liaison representative (see website) and the College Professional Services staff.

You can return to your Student Record home screen by closing this window.

You can also download a copy of your current ILP as a PDF, click on the link 'Download a PDF copy of my ILP', a new window will pop up and automatically start downloading the PDF for you (if not simply click the link) to view or save as you wish –

