

# **College of Medicine and Health - BMBS Admissions Process Policy**

## **2023 entry**

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## 1. Governance/Entrance Requirements

A specific Admissions Selection and Advisory Group (ASAG) will operate in relation to admissions to the BMBS programme, and reports from the Group will be made available to the Admissions Policy Group (APG). The BMBS Admissions Selection and Advisory Group will be chaired by the Admissions Dean for the College of Medicine and Health (CMH) with representation from relevant academic leads, central admissions and College Professional Services staff.

**Typical offer**                    AAA excluding general studies; IB:36; Access 30 L3 credits at Distinction Grade and 15 L3 credits at Merit Grade, to include 15 L3 credits at Distinction Grade in Biology subject area and 15 L3 credits at Distinction Grade in Chemistry subject area

**Contextual Offer**                AAC; IB 32 for details – see section 4 for further details

**Required subjects**            **Grade A in** GCE AL Biology and Chemistry

Please note meeting the typical offer range does not guarantee being shortlisted for an interview.

## 2. Direct School Leavers

**Definition:** Those who will enter the BMBS programme no more than two full academic years after completing their level 3 (A level or equivalent) studies. Direct School Leavers are required to sit the UCAT test.

### 2.1. Process:

- 2.1.1. Candidates should submit UCAS application form by 15 October and sit UCAT test by the published deadline. Candidates are required to sit the test by 29 September 2022 if they are intending to apply for entry in 2023 (or deferred entry in 2024). UCAT results cannot be carried over from one year to the next.

Candidates who present themselves for the UCAT are declaring themselves fit to take the test. Candidates not fit to take the test due to illness or other personal circumstances must reschedule their test to a later date, even if this means losing the test fee.

Candidates may be unable to sit the UCAT throughout the 2022 test cycle because of a significant or unforeseen medical or personal issue. If this is the case they should contact Exeter to see whether we can consider their application without a UCAT result. We will require recent supporting medical evidence as part of the process.

- 2.1.2. Assessment of academic credentials (achieved or predicted) are made by Admissions Staff on the basis of information provided in the UCAS application form. Personal statements and references are NOT read for evidence of mitigating circumstances.
- 2.1.3. If you have experienced or are currently experiencing issues which you believe have impacted your studies or exams, we ask that you complete our online Extenuating Circumstances form <https://www.exeter.ac.uk/undergraduate/applying/afteryouapply/extenuatingcircumstances/>
- You **MUST** submit the extenuating circumstances form **no later than the 29th of October 2022** in order for this to be taken into consideration prior to interview selection decisions being made.
- 2.1.4. Applicants who meet the published entry requirements<sup>1</sup> will have their UCAT and Academic qualifications weighted in order to assign a score. Weightings will be 25% UCAT and 75% Academic achievement.

The below table shows the Exeter score for each decile and grade combination we would consider for non-contextual applicants.

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<sup>1</sup> All subject/extra conditions must also be met (see <http://www.exeter.ac.uk/undergraduate/degrees/medicine/medicine/#Entry-requirements>)

Decile/Grade	A*A*A*	A*A*A	A*AA	AAA	AAB	ABB	BBB	BBC	BCC	CCC or below
9 <sup>th</sup>	100	93	85	78	70	63	55	48	40	0
8 <sup>th</sup>	98	90	83	75	68	60	53	45	38	0
7 <sup>th</sup>	95	88	80	73	65	58	50	43	35	0
6 <sup>th</sup>	93	85	78	70	63	55	48	40	33	0
5 <sup>th</sup>	90	83	75	68	60	53	45	38	30	0
4 <sup>th</sup>	88	80	73	65	58	50	43	35	28	0
3 <sup>rd</sup>	85	78	70	63	55	48	40	33	25	0
2 <sup>nd</sup>	83	75	68	60	53	45	38	30	23	0
1 <sup>st</sup>	0	0	0	0	0	0	0	0	0	0

2.1.5. For the BMBS (A100) programme, changes in predicted grades due to an error when the grades were entered will only be considered if received within 14 days of the equal consideration deadline (for example if the equal consideration deadline is 15 October, changes in predicted grades due to error will only be considered if emailed and received by 29 October 2022). Where an error in predicted grades comes to light after this date, if it places an applicant in a tier where they would have been invited to interview they will be placed on a reserve list and invited if interview places become available. Please note that this policy applies to errors in predicted grades only – all other reasons for a change in predicted grades will not be considered.

2.1.6. All Home applicants will be ranked and the highest ranked will be selected for interview. We anticipate that we will be in a position to interview approximately 650 applicants in total.

2.1.7. The defined number of International applicants invited to interview and the cut-off score used may differ due to the proportion of international applications received and the need to meet a separate quota.

*We have 10 places available for International students on our medicine programme. These places equate to approximately 30 interview places.*

2.1.8. Interviews are held and judgements recorded based on the outcome of a multiple mini interviews. This is managed at College level.

2.1.9. A defined number of offers will be made to those who have been deemed suitable by the interview panel to receive an offer, based on interview. If it is the case that there are a high number of applicants within the eligible pool for offers, the UCAT Score may be used again to decide which candidates will receive an offer, up to the maximum number we have set.

2.1.10. For applicants who meet the criteria outlined within our contextual offer making policy an offer to achieve AAC including a grade A in Biology and Chemistry will be made. Those with already achieved grades must have achieved at this level, including subject requirements.

2.1.11. Offers will be made conditional on non-academic requirements (i.e. DBS, student agreement, Occupational Health Screening). Where appropriate, applicants may also be required to achieve the required level of English Language.

### 3. Non-Direct School Leavers

- 3.1. Definition: Those for whom it will be more than two full academic years from the time they completed their level 3 (A level or equivalent) studies. This includes all graduate applicants. Non-Direct School Leavers are required to sit the GAMSAT test.

We welcome applicants who are not applying directly from school. The use of GAMSAT allows us to compare students from diverse backgrounds and whose first degrees (if applicable) are not science-based and who may not have done Chemistry or Biology at A level (or equivalent). The GAMSAT cut off score will therefore vary each year dependent of the number of applications received.

#### 3.2. Process:

- 3.2.1. Candidates should submit UCAS application form by 15 October and sit GAMSAT test (GAMSAT scores are valid for two years. So results from September 2022 are valid for applications for 2023 and 2024 entrance).
- 3.2.2. Personal statements and references are NOT read for evidence of mitigating circumstances.

If you have experienced or are currently experiencing issues which you believe have impacted on your studies or exams, we ask that you complete our online Extenuating Circumstances form

<https://www.exeter.ac.uk/undergraduate/applying/afteryouapply/extenuatingcircumstances/>

You **MUST** submit the extenuating circumstances form **no later than the 29th of October 2022** in order for this to be taken into consideration prior to interview selection decisions being made.

- 3.2.3. Applicants will be given the following Exeter Score pertaining to their GAMSAT Score.

GAMSAT Score	Exeter Score	GAMSAT Score	Exeter Score	GAMSAT Score	Exeter Score
70 or more	100	60	80	50	60
69	98	59	78	49	58
68	96	58	76	48	56
67	94	57	74	47	54
66	92	56	72	46	52
65	90	55	70	45	50
64	88	54	68	44	48
63	86	53	66	43	46
62	84	52	64	42	44
61	82	51	62	41	42
				40 or less	0

- 3.2.4. All Home applicants, across all categories, will be ranked and the highest ranked will be selected for interview. We anticipate that we will be in a position to interview approximately 650 applicants in total.
- 3.2.5. Interviews are held and judgements recorded based on the outcome of multiple mini interviews. This is managed at College level.
- 3.2.6. A defined number of offers will be made to those who have been deemed suitable by the interview panel to receive an offer, based on interview. If it is the case that there are a high number of applicants within the eligible pool for offers, the GAMSAT Score may be used again to decide which candidates will receive an offer, up to the maximum number we have set
- 3.2.7. Offers will be made conditional on non-academic requirements (i.e. DBS, student agreement, Occupational Health Screening). Where appropriate, applicants may also be required to achieve the required level of English Language.

#### 4. Widening Participation –Contextual offers

In order to help the institution make progress towards its agreed Widening Participation targets with the Office for Students, and to ensure appropriate diversity within the BMBS programme, CMH will adhere to the University of Exeter policy for making contextualised offers. For further details please visit <http://www.exeter.ac.uk/undergraduate/entryrequirements/contextual/>

4.1 Candidates should submit UCAS application form by 15 October and sit UCAT or GAMSAT test by the published deadline. Please see above information on direct & non-direct school leavers for deadline dates.

4.2 Assessment of academic credentials (achieved or predicted) are made by Admissions Staff on the basis of information contained in the UCAS application form. Personal statements and references are NOT read for evidence of mitigating circumstances.

If you have experienced or are currently experiencing issues which you believe have impacted on your studies or exams, we ask that you complete our online Extenuating Circumstances form <https://www.exeter.ac.uk/undergraduate/applying/afteryouapply/extenuatingcircumstances/>

You **MUST** submit the extenuating circumstances form **no later than the 29th of October 2022** in order for this to be taken into consideration prior to interview selection decisions being made.

4.3 Applicants who meet the published entry requirements<sup>2</sup> will have their UCAT and Academic qualifications weighted in order to assign a score. Weighting are 25% UCAT and 75% Academic achievement.

The below table shows the Exeter score for each UCAT decile and grade combination we would consider for contextual applicants. Applicants identified within the contextual offer making policy, are given up to a 5 point increase in their score, taking them up to the maximum score of 100

Decile/Grade	A*A*A*	A*A*A	A*AA	AAA	AAB	ABB	BBB	BBC	BCC	CCC or below
9 <sup>th</sup>	100	98	90	83	75	68	60	53	45	0
8 <sup>th</sup>	100	95	88	80	73	65	58	50	43	0
7 <sup>th</sup>	100	93	85	78	70	63	55	48	40	0
6 <sup>th</sup>	98	90	83	75	68	60	53	45	38	0
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2 <sup>nd</sup>	88	80	73	65	58	50	43	35	28	0
1 <sup>st</sup>	0	0	0	0	0	0	0	0	0	0

<sup>2</sup> All subject/extra conditions must also be met (see <http://www.exeter.ac.uk/undergraduate/degrees/medicine/medicine/#Entry-requirements>)

- .4 Applicants applying with a GAMSAT and identified within the contextual offer making policy, are given up to a 5 point increase in their score, taking them up to the maximum score of 100

The below table shows the Exeter score for GAMSAT applicants based on their score who are identified within the contextual offer making policy.

GAMSAT Score	Exeter Score	GAMSAT Score	Exeter Score	GAMSAT Score	Exeter Score
70 or more	100	60	85	50	65
69	100	59	83	49	63
68	100	58	81	48	61
67	99	57	79	47	59
66	97	56	77	46	57
65	95	55	75	45	55
64	93	54	73	44	53
63	91	53	71	43	51
62	89	52	69	42	49
61	87	51	67	41	47
				40 or less	0

All Home applicants will be ranked and the highest ranked will be selected for interview. We anticipate that we will be in a position to interview approximately 650 applicants in total.

- 4.5 A defined number of offers will be made to those who have been deemed suitable by the interview panel to receive an offer, based on interview. If it is the case that there are a high number of applicants within the eligible pool for offers, the UCAT or GAMSAT Score may be used again to decide which candidates will receive an offer, up to the maximum number we have set
- 4.6 All applicants taking part in a recognised University of Exeter fair access programme, to include Exeter Scholars, Realising Opportunities and Pathways to Law, will be guaranteed an interview, as long as they have achieved or could achieve AAC with A in Biology and Chemistry or equivalent.
- 4.7 Conditional offers will be made, where the candidate is selected to receive one, at AAC including a grade A in Biology and Chemistry or equivalent.

## **5 BSc Medical Sciences and BSc Neuroscience graduates**

- 5.2 Candidates should submit UCAS application form by 15 October (no requirement for UCAT or GAMSAT tests).
- 5.3 All applicants in their final year of study on either the BSc/MSci (Hons) Medical Sciences or BSc Neuroscience courses at the University of Exeter, who are predicted to achieve a 2:1 or First Class honours degree and wish to be considered will be shortlisted for interview. All applicants must declare any professionalism issues throughout their degree. Each individual case will be reviewed by a panel to decide on whether an interview can be offered, and applicants may be asked to submit additional evidence and supporting documents. Interviews are held and judgements recorded. Interviewers assess each interviewee and provide a 'global judgement' answering the question: "Has this candidate demonstrated the qualities (i.e. attitude, behaviours, and values) to be offered a place to train as a doctor at Exeter Medical School?" This will reflect the same process as for the Direct School Leaver group.
- 5.4 A defined number of offers made to those who are judged suitable to be made an offer, using the same process as for the Direct School Leaver Group.

## **6 Reserve List**

- 6.5 Following interviews a defined number of applicants may be offered a place on the reserve list.
- 6.6 Applicants will be contacted offering them the opportunity to be placed on the reserve list and will be required to confirm whether they wish to accept this place.
- 6.7 Applicants on the reserve list will be required to complete the Occupational Health, Student Agreement and Self-Declaration form in advance of the summer.
- 6.8 Applicants will be advised that they will be required to make contact with the University once the A 'level results have been released in order to find out whether any places have become available.
- 6.9 Applicants who successfully gain a place through the reserve list will then be required to complete the DBS process.
- 6.10 A place on the reserve list does not imply, suggest or guarantee that a formal offer of a place can or will be made as this is subject to capacity in any given year.

## **7 Transfer students**

Applications from candidates currently enrolled in UK Medical Schools will be considered for entry on to Year 1 – 4 of the BMBS programme. Only Home candidates will be considered. International students enrolled in UK Medical Schools will not be eligible.

Applicants who have previously failed any part of a medical programme or have been excluded from a medicine programme according to Fitness to Practice policies at the University of Exeter or any other institution, will not be considered for the BMBS programme. Any declaration of extenuating circumstance should be referred to the University of Exeter Medical School for initial consideration. A final decision shall lie with the Admissions Selection and Advisory Group (ASAG).

Initial enquiries requesting transfer on to any year of the programme will be managed by the CMH Student Recruitment and Admissions team. Enquirers will be asked to provide a personal statement

outlining the reason for transfer as well as scanned copies of transcripts covering all years of study on their current medicine programme. The following steps shall then apply:

1. Upon receipt of scanned transcripts, CMH Student Recruitment and Admissions Manager (SRAM) to liaise with Head of Admissions at the stated Medical School to verify the authenticity of transcripts.
2. UoE Fitness to Practice Lead and CMH Director of BMBS Admissions to review the Medical School Council's (MSC) Excluded Students Database to confirm candidate is not listed
3. Once transcripts and Database have been verified and confirmed to be valid, personal statement and enquiry details to be sent to Associate Dean of Education and Clinical Director of Medicine for confirmation that a transfer, to a particular year of study, can be achieved. If approved, a meeting with either of the aforementioned to be arranged by SRAM
4. Following face to face meeting, if approved for entry, conditions of entry to be outlined to SRAM who will liaise with Undergraduate Admissions team to advise and discuss a date for UCAS to be opened so that an application can be submitted
5. Application window to be communicated to candidate
6. Offer conditions officially outlined by UG team following receipt of UCAS application.

Further information outlining how information may be shared between the University and third party can be found here: <https://www.exeter.ac.uk/privacy/applicants/>